

March 15, 2010

Saint Paul College-A Community & Technical College
NOTICE OF POSITION OPENING
Temporary, Full Time
Art Instructor, 1.0 FTE

Responsibilities:

Saint Paul College-A Community & Technical College is accepting resumes for a one year temporary full-time (1.0 FTE) Art Instructor. Instructor is responsible for teaching courses in: Studio Arts (Photography, Drawing, Painting, Ceramics, and Design) and/or Art History (Art Appreciation, World Art, American Art, The Art of Film, American Film, Design). The Instructor is responsible for all activities related to teaching and learning including, but not limited to, instructional planning and curriculum development, student recruitment and retention, student advising and course placement, and assessment of student learning activities. The Instructor is required to participate in departmental meetings, college-wide committees, and ongoing professional development activities.

Begin and End Date: Fall Semester, August 23, 2010 through Spring Semester, May 13, 2011

Minimum Qualifications

- Master's degree with a major in Fine Arts or Master's degree in any discipline/field with a minimum of 16 graduate semester credits (24 graduate quarter credits) in Art (See MnSCU website at www.cfc.mnscu.edu for details).

Preferred Qualifications

- Master's or Ph.D. degree in Art;
- Two years of undergraduate college teaching or two-years college teaching experience;
- Previous teaching experience in an urban two-year college;
- Previous teaching experience in a two or four year institution;
- Excellent written and oral communication skills;
- Ability to work both independently and with a variety of people as a team member;
- Knowledge of multi-cultural, gender- and disability-fair curriculum development;
- Ability to work with a diverse student body with a broad range of interests and abilities;
- Experience with course construction, curriculum development and classroom management;
- Experience with web-enhanced and on-line course teaching with the D2L Platform.

Application and Salary Information:

- Send letter of interest, resume, copies of transcripts (official transcripts required at time of hire), and the contact information only (no letters of reference) for three professional/business references either via US Mail, email or Fax to:
Saint Paul College-A Community & Technical College
Human Resource Office
235 Marshall Avenue, St. Paul, MN 55102
Fax: (651) 846-1462
Email: employment@saintpaul.edu
- Review of resumes will begin March 29, 2010. Salary is commensurate with education and experience. Salary and benefits provided according to the MN State College Faculty negotiated labor agreement. If you should have specific questions about this position, please call Dean Sherry Schwartz, Liberal Arts & Sciences, 651-846-1411.
- Please complete the Flow Survey Questionnaire (optional) you will find listed on our website, www.saintpaul.edu; "About Us"; "Jobs at Saint Paul College"; "How to apply".

Saint Paul College is an Equal Opportunity Educator and Employer