

**Saint Paul College President's Advisory Council****Thursday, January 18, 2018****4:00-6:00pm****Room #3320**

**Present:** Cecile Bedor, David Berg, John Brodrick, Rassoul Dastmozd, Emmanuel Donaby, Jean Etchernacht, Nate Keith, Lee Kruger, Theresa Malone, Amethyst O'Connell, Ryan O'Connor, Mary Rothchild, Najam Saeed, Erica Schumacher, Tracy Wilson, Scott Wilson, and Autumn Zehren.

**Absent:** Gaye Adams Massey, June Berkowitz, Dan Bostrom, Greg Buck, Dan Cherryhomes, Paul Huot, Joe Kroger, Don Mullin, Rena Moran, Pat Ryan, and Mindy Travers.

**Guests:** Megan McDonald, Travis Mills, Wendy Roberson, and Tasha Spencer.

**Introductions and Welcome – President Dastmozd****Advisory Council Business – Ms. Theresa Malone****Review and Approval of Meeting Agenda**

A motion was made by Ms. Echternacht to approve the January 18 meeting agenda with flexibility. The motion was seconded by Ms. Schumacher. ***The motion was approved.***

**Review and Approval of November 2017 Meeting Minutes**

A motion was made by Mr. Kruger to approve the meeting minutes as written. The motion was seconded by Mr. Berg. ***The motion was approved.***

**Review of Council Membership**

Ms. Schumacher shared that the nominating committee (Mr. Donaby, Mr. O'Connor, and Ms. Schumacher) reviewed each candidate and felt that both, Ms. Jennifer Christensen and Ms. Kristin Schultes, were well qualified and would be beneficial to the advisory council. A motion was made by Mr. Kruger to approve the membership of Ms. Jennifer Christensen and Ms. Kristin Schultes to the Saint Paul College President's Advisory Council. The motion was seconded by Mr. Berg. ***The motion was approved.***

President Dastmozd thanked the nominating committee for their time and added that he will reach out to Ms. Christensen and Ms. Schultes and invite them to campus for a tour and board member orientation.

**NSF/ATE Student Presentation**

Dr. Travis Mills, Saint Paul College Chemistry Instructor, explained that two of his students, Ms. Megan McDonald and Ms. Tasha Spencer, recently presented their research at the annual National Science Foundation Advanced Technological Education (NSF/ATE) conference in Washington DC last fall. Ms. McDonald shared her findings on Gold Nanoparticle Synthesis and Ms. Spencer on Toxicity of Hafnium Oxide of HELA Cells. Both women worked at labs at Saint Paul College as well as the University of Minnesota Twin Cities and are hopeful to have their research published within the next year. To view Ms. Spencer's presentation, click [here](#).

## State of the College

President Dastmozd gave a brief overview about what is going on around campus. Some of the items he shared are as follows:

- Spring Enrollment-As of today, we are down by -2.1%, approximately 42 FYE.
- Progress with Higher Ground Academy Charter School- HGA is pursuing their due diligence with the city for this project
- Initiative Supplemental Budget Request-The system is asking for \$31.5 supplemental Budget (inflationary costs, technology, and programs)
- Governor Recommends \$180 Million to Address Deferred Maintenance at all 54 Minnesota State Campuses
  - Saint Paul College's project is listed as number 13 --Academic Excellence Renovation and Renewal Design \$ 995,000.
- Wallin Education Partners Initiative-Saint Paul College had two meetings with the Executive Director of Wallin Education Partners to discuss how Wallin can provide scholarships for students at the two-year community college level.
- St. Kate University Partnership-Saint Paul College and St. Katherine University signed a MOA to provide seamless pathways to Saint Paul College students to complete their four year degrees at St. Catherine University. <https://www.stkate.edu/news-and-events/news/st-kates-complete-kickoff>
- St. Kate University Commencement Speaker-I was the commencement speaker at their December 17<sup>th</sup>, 2017 Winter Graduation.
- Greater Metropolitan Workforce Council Board Meeting (regional WOIA)-I currently serve with private and public sectors leaders attended the [Greater Metropolitan Workforce Council](#) Board meeting to discuss strategies that will benefit members of our communities who have traditionally been underserved and underemployed with a special focus on sector partnerships and career pathways to prosperity. Saint Paul College plays a critical role by training qualified talent for Minnesota's economy and workforce shortage.
- Grants (Women Foundation Pathway to Prosperity and a potential proposal with HIRED about Health Pathways and LUMINA Grant with GENNEXT)
- Mayor's new proposal children College Saving Plan
- Inviting Mayor's Cabinet to Campus
- Faculty Travel to Taiwan
- Inviting Senator Tina Smith to tour College
- Spring Legislative Breakfast. Invitations will be sent out early March.
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## Enrollment

Dean of Enrollment Management, Ms. Sarah Carrico, gave an update on the current Spring 2018 enrollment status. She explained that the College is facing a 1.8% decrease in headcount and a 2.6% decrease in FYE. She shared that the biggest decline in enrollment this semester is in students ages 25-29 years old. Enrollment has increased in the Natural and Social Sciences as well as Biology.

Ms. Carrico also shared that the Gateway to College program has 135 students enrolled for spring and the Make It Count program has 21 new students and 34 returning students also enrolled for spring.

**Institutional Research/ Planning**

President Dastmozd explained that Dr. King, Dr. Raney, Ms. Schmidt, and Ms. Sorenson were all absent from today's meeting because they are working on completing the Saint Paul College AQIP (Academic Quality Improvement Process) portfolio that is due Monday, January 22. He shared that the AQIP portfolio is part of our accreditation process through the HLC (Higher Learning Commission). In preparation for our accreditation renewal the College must submit the AQIP portfolio 1 year prior to the site visit. A team, consisting of faculty, staff, and administration, will be attending the HLC annual conference in Chicago this coming April to prepare for the upcoming site visit.

**Facilities/Finance Update**

Mr. Wilson shared that the College is in the beginning stages of updating the Comprehensive Facilities Plan. After reviewing and meeting with a total of three architectural firms, the College has hired LHB Architects to lead the process. The first planning meeting will be held early February and will include representation from students, faculty, staff, administration, and neighborhood partners. Mr. Wilson explained that having a complete and updated Comprehensive Facilities Plan will help align the College's financial, physical, and academic resources. Mr. Wilson will provide updates as the progress continues.

**Foundation Update**

President Dastmozd shared that the annual Scholarship Gala was a great success. He estimates that roughly \$300,000 dollars were raised through sponsorship, donations, silent and live auction, and the giving moment. He thanks all those who were in attendance for their generosity.

**Equity and Inclusion Activity – Ms. Wendy Roberson**

Dean of Student Success and Chief Diversity Officer, Ms. Wendy Roberson, led the group in an activity called Identity Circles. Ms. Roberson asked each advisory council member to write down six values. As the activity continues each person is asked to remove one value until there is only one remaining. The object of the activity is to illustrate how values differ person to person and not all values are on display. She then guided a group discussion on how this relates to the College's student's, faculty, and staff.

**Meeting adjourned 6:00pm**