

President's Advisory Council
Thursday, January 26, 2017
4:00-6:00pm
Conference Room #3320

Present: David Berg, Audrey Bergengren, June Berkowitz, Dan Bostrom, John Brodrick, Greg Buck, Dan Cherryhomes, Rassoul Dastmozd, Emmanuel Donaby, Bernie Hesse, Paul Huot, Laura King, Linda Kingston, Lee Krueger, Theresa Malone, Don Mullin, Ryan O'Connor, Mary Rothchild, Pat Ryan, Laura Savin, Najam Saeed, Rachelle Schmidt, Ed Scones, Erica Schumacher, Scott Wilson, Tracy Wilson, and Autumn Zehren

Called in: Nate Keith and Joe Kroeger

Absent: Cecile Bedor, Jean Echternacht, Lea Hargett, Gaye Adams Massey, Rena Moran, Jon Peterson, Tanaya Walker and George Watson

Guests: Sarah Carrico

Introductions and Welcome

President Dastmozd welcomed new member, introduced Dr. Autumn Zehren, to the President Advisory Council members.

Review and Approval of the November 10, 2016 Meeting Minutes

A motion was made by Mr. Bostrom to approve the meeting minutes as written. The motion was seconded by Mr. Berg. The motion passed.

Review and Approve the January 26, 2017 Meeting Agenda

The agenda was unanimously approved with flexibility.

State of the College – President Dastmozd

President Dastmozd shared spring semester is three weeks underway and that enrollment is the exact same as last year. Enrollment Services is working and the College will be hosting the Red Bull Crashed Ice event again this year. Roughly 7,000 meals will be served to Red bull staff and athletes over the next three weeks. In addition to meals, the College will also provide parking for the event on February 3rd and 4th.

Strategic Planning – Dr. King

Dr. King led the group through a word café. See below for notes.

Potential Partnership with Higher Ground Academy – President Dastmozd

As requested, President Dastmozd shared a document answering questions raised by the advisory council relating to potential partnership with the Higher Ground Academy (HGA) and gave a brief update on the process. He shared that HGA needs to now seek approval from the city and neighborhood association as well as create a bus schedule drop off site that does not interfere with local traffic. Thus far, no decision has been made. President Dastmozd will provide more information once the meetings between HGA and the city/neighborhood are completed.

Legislative Priorities – President Dastmozd

President Dastmozd shared that Minnesota State is asking for \$178 million in funding over the next biennium. Of this ask, \$25 million would go towards technology replacements and the remaining \$143 million would be used to support campuses. If fully funded, Saint Paul College would receive \$3.6 million over the biennium and use those funds to provide support to high-demand programs and maintain a wide variety of course offerings. Additionally, if the Higher Education Asset Perseveration and Replacement (HEAPR) request will be funded, Saint Paul College will receive approximately \$2.5 Million of funds for replacement of windows and tuck pointing at the College.

Enrollment Update – Ms. Sarah Carrico

Ms. Carrico shared that the enrollment for spring 2017 is at 1978 FYE with a headcount of 6,093 students. This reflects a 0% change FYE and decrease of 0.7% headcount from spring 2016 enrollment numbers. She also shared that the enrollment team is looking at the intake process (admissions) to better prepare for the next enrollment push, how students enter college and how to reduce the decline in older students. Ms. Carrico also gave a brief update on the programs and partnerships on campus. The College Readiness Academy last year helped 69 students bypass 150 development courses credits. Power of You has 325 students enrolled for spring semester, Gateway to College has 99 student enrolled, PSEO enrollment had a 20% increase from fall bringing the total 284 students and TRIO currently has 101 active participants.

Budget 2016-2017 – Mr. Scott Wilson

Mr. Wilson gave a brief update and shared a snapshot of the FY17 FYE analysis. As of right now, the College is over approximately + \$734,570 than what was budgeted. Mr. Wilson explained that he and the finance department are working on finalizing the budget, but need to wait to see what the state appropriation will be.

Facilities Update – Mr. Scott Wilson

Mr. Wilson shared that construction of the new Health Science Alliance Center is on schedule and is set to be handed over to Saint Paul College June 2017. The next step will be connecting the new building to the existing building. Mr. Wilson anticipates in the next couple weeks the 2nd and 3rd floors will be connected to the new building.

Foundation Update – Ms. Laura Savin

Ms. Savin announced that the Foundation's annual scholarship gala raised \$197,000 this past December. She thanked all who donated items to the silent/live auction, promoted the gala and everyone who attended. She reminded everyone that Wall of Fame event is scheduled for April 13 and nominations are due March 1.

IT Update – Mr. Najam Saeed

Mr. Saeed explained that the IT department is finalizing the plans to move all students from Windows 7 to Windows 10. As of right now, all faculty, staff and administrators are using Windows 10. The update is expected to take place as soon as spring semester ends and wrap up early summer.

Mr. Saeed also shared that IT department is in the beginning stages of forming an anti-phishing/online scam training group. The purpose of this training would be to educate the College community on ways to avoid scams online. Mr. Saeed will provide more information as it becomes available.

Website Update- Ms. Audrey Bergengren

Ms. Bergengren shared that the new website is near completion. The new web site is expected to go live mid-February and is geared toward student accessibility. Ms. Bergengren explained that for over a year the Marketing and IT department have been working with individual departments to create new landing pages that reflect the core components of each area. Currently, there are various staff, faculty and administrators testing the new site and providing feedback before the final launch.

Human Resources Update – Ms. Rachelle Schmidt

Ms. Schmidt shared that the Vice President of Academic Affairs and the Vice President of Student Affairs positions have both been posted to the College website as well as various employment websites. President Dastmozd asked that if anyone knew a potential candidate to contact Ms. Schmidt or Ms. Soukup for additional details. He encouraged President Advisory Council members to share these vacancy announcements with their professional networks.

Currently, through the fiscal year, 28 positions have been filled with 22 staff positions and 6 faculty. The overall diversity of Saint Paul College employees is 22.5%. Mrs. Schmidt's PowerPoint can be found [here](#).

Meeting Adjourned at 6:05pm

Minutes submitted by Maggie Soukup

Word Café with President's Advisory Council January 26, 2017

Strategic Goal #1

Maximize comprehensive high-quality learning programs and services to benefit both our students and community.

1. Help provide internships
2. Hire graduates
3. Integrate in-demand skills in curriculum

Strategic Goal #2

Increase opportunity, support, persistence and success.

1. Play an active role – speak to potential students/hires, participate around campus (mock interviews, visit classes)
2. Create a dashboard for President's Advisory Council

Strategic Goal #3

Strengthen organizational community and global partnerships to enhance economic competitiveness.

1. Connect elementary/secondary schools with SPC
2. Strengthen connections/partnerships with advisory council members help
3. Focus on adult learners
4. Strengthen employer relations
5. Spark interest with diversified characteristics

Strategic Goal #4

Optimize organizational innovation and development.

1. Participation as a whole
2. Exposure
3. With the help of advisory council, create a three, five, and 10-year road map

Strategic Goal #5

Sustain financial viability during changing economic and market conditions.

1. Promote financial literacy
2. Look at relationships at successful institutions
3. Seek Legislative advocacy