

Saint Paul College President's Advisory Council
Thursday, May 11, 2017
4:00 -6:00 p.m.
Conference Room #3320

Present: David Berg, Audrey Bergengren, Dan Bostrom, John Brodrick, Greg Buck, Dan Cherryhomes, Rassoul Dastmozd, Emmanuel Donaby, Paul Huot, Nate Ketih, Laura King, Linda Kingston, Lee Kruger, Theresa Malone, Ryan O'Connor, Kristen Raney, Pat Ryan, Najam Saeed, Rachelle Schmidt, Erica Schumacher, Tanaya Walker, Scott Wilson, and Autumn Zehren.

Absent: Cecile Bedor, June Berkowitz, Lea Hargett, Mary Rothchild, Ed Schones, and Tracy Wilson

Phoned in: Gaye Adams-Massey and Joe Kroeger

Review of March 23, 2017 Meeting Minutes

A motion was made by Mr. Bostrom to approved the meeting minutes as written. The motion was seconded by Mr. Cherryhomes. *The motion passed.*

Review of Agenda

A motion to approve the agenda with flexibility was made by Mr. Cherryhomes. The motion was seconded by Mr. Ryan. *The motion passed.*

State of the College – President Dastmozd

- **Membership** - President Dastmozd began by thanking Mr. Paul Huot for serving as the 2016-2017 Advisory Council chair. The 2017-2018 Advisory Council Chairperson will be Ms. Theresa Malone and Mr. Ryan O'Connor will serve as the Vice Chair. President Dastmozd reminded everyone that the group will need to nominate someone for the 2017-2018 secretary position at the September 2017 meeting. He asked for nominations to be sent to Ms. Soukup.
- **Foundation** – Ms. Mary Jo Schifsky will serve as the Friends of Saint Paul College, Foundation Interim Executive Director until a permanent director is hired, effective May 11. President Dastmozd shared that the national search for a permanent replacement is currently open and will close on June 19. He hopes to have phone interviews conducted by early July and finalists on campus mid-July. He reminded everyone to save the date for the 2017 Scholarship Gala that will be held on December 7. A formal invitation will be sent out mid-September.
- **Faculty/Students** – Over this summer Saint Paul College will be sending both faculty and students abroad. Two Culinary faculty members will be traveling to Taiwan as part of the Taiwanese partnership faculty exchange. There they will learn about local cuisine and techniques as well as provide demonstrations for the Taiwanese faculty. Two students participating in the Guy Healy camp will travel to Japan later this summer to teach English to Japanese students. The program pairs college students with students that are learning English as a second language.
- **Vice President Searches** – President Dastmozd shared that the Vice President searches are well under way. He is hopeful that the finalist for both Vice President of Academic Affairs and

Student Affairs will be on campus for interviews by mid-June and that the positions will be filled by early July.

Summer/Fall Enrollment – President Dastmozd

President Dastmozd explained that summer enrollment has been increasing at a steady rate. Summer semester starts May 30. He also shared that fall enrollment is up 8% from last year. He credits the aggressive enrollment campaigns and the faculty for helping get current students registered. Fall 2017 classes start August 21.

Partnership Update – President Dastmozd

President Dastmozd explained that there is no updated regarding the potential partnership between the College and Higher Ground Academy. If there is any development over the summer, President Dastmozd will arrange a special meeting for the advisory group to discuss any further development.

Pathway Advising Model – Dr. Kristen Raney

Since summer of 2015 Dr. Raney and Dr. King have been looking at different way to reorganize the advising model to better suit the needs of our students. Using survey feedback, workgroup research, and outside sources, the group has proposed the Pathway Advising Model that matches students with specific advisors related to the program they are enrolled in. Dr. Raney explained that with the Pathway Advising model students will get more specialized advising with additional layers of specific support when needed. Dr. Raney hopes to have the new model rolled out and ready for student in 6 weeks. The advising documents Dr. Raney shared with the group can be found [here](#).

Strategic Priorities – Dr. Laura King

Dr. King shared the first draft of the 2017-2018 strategic priorities for the College. She explained that draft is the result of a Cabinet retreat and specific metrics will be added to each goal. Dr. King is hopeful to have a final completed draft of the 2017-2018 strategic priorities by early July. The draft document can be found [here](#).

IT Update – Mr. Najam Saeed

Mr. Saeed detailed the various projects that the IT department will be completing over the course of the summer including replacing over 400 computers and pushing the Windows 10 upgrade for employee and student devices. Mr. Saeed reported that 62% of employee devices and 18% of student devices have completed the upgrade. He also shared that the College will be changing phone service providers that will result in a savings of \$100,000 over three years.

Budget Update – Mr. Scott Wilson

Mr. Wilson shared that there is still no word on what the state appropriation will be for the College. Mr. Wilson and his team have created a budget projection based on FYE assumptions and expectations. He explained that once the state appropriations have been announced a final FY18 budget can be confirmed. The budget projection that Mr. Wilson shared with the group can be found [here](#).

Meeting Adjourned at 6:00pm
Submitted by Maggie Soukup