

President's Advisory Council Meeting
Thursday, September 27, 2018
4:00pm -6:00pm
Conference Room #3320

Present: David Berg, Audrey Bergengren, June Berkowitz, Dan Bostrom, John Brodrick, Rassoul Dastmozd, Emmanuel Donaby, Paul Huot, Nate Keith, David Kline, Laura King, Lee Kruger, Kristen Raney, Wendy Roberson, Mary Rothchild, Pat Ryan, Rachelle Schmidt, Mindy Travers, Scott Wilson, and Tracy Wilson.

Absent: Greg Buck, Dan Cherryhomes, Jean Echternacht, Theresa Malone, Rena Moran, Ryan O'Connor, Erica Schumacher, Kristen Schultes, Nichole Sorenson, and Autumn Zehren.

Called in: Jennifer Christensen and Joe Kroeger.

Guests: Tarah Bjorklund, Rainer Haarhusch, and Keitha-Gail Martin-Kerr.

Review and Approval of Meeting Agenda

Mr. Bostrom made a motion to approve the meeting agenda with flexibility. The motion was seconded by Mr. Ryan. *The motion passed.*

Review and Approval of Meeting Minutes (May 24, 2018)

Mr. Huot made a motion to approved the May 24, 2018 meeting minutes as written. The motion was seconded by Mr. Bostrom. *The motion passed.*

Review and Approval of Advisory Council Bylaws

Mr. Huot made a motion to approve the bylaws as written. The motion was seconded by Mr. Berg. *The motion passed.*

Board Roles/ Membership – Nomination of 2018-2019 Secretary

President Dastmozd shared that Mrs. Theresa Malone had asked to be considered for the 2018-2019 secretary position. Mr. Bergs expressed his gratitude for Mrs. Malone's willingness to serve and made a motion to approve her as the 2018-2019 secretary. Mr. Bostrom seconded the motion. *The motion passed.* This will be Mrs. Malone's second time serving as the President's Advisory Council secretary.

Approval of New Board Members

President Dastmozd explained that there are two candidates, Mr. Darren Ginther and Mr. Tom McCarthy, that have expressed interest in joining the Advisory Council. Mr. Ginther is the Assistant Director of the Office of College and Career Readiness for St. Paul Public Schools and Mr. McCarthy is the Business Manager for the St. Paul Plumbers Local 34 and an alum of Saint Paul College. President Dastmozd shared both candidates resume and asked the board to review before voting.

- **Mr. Darren Ginther**

A motion was made by Mr. Kruger to approve Mr. Ginther's membership. The motion was seconded by Mr. Ryan. *The motion passed.*

- **Mr. Tom McCarthy**

A motion was made by Mr. Bostrom to approve Mr. McCarthy's membership. The motion was seconded by Mr. Kruger. *The motion passed.*

Academic Affairs Reorganization

Dr. Raney started off by introducing and briefly sharing information about the new Deans:

- Dr. Andrew Kubas, Dean of Liberal Arts and Fine Arts
- Dr. Rainer Haibusch, Dean of CTCE
- Dr. Enyinda Onunwor, Dean of STEM
- Dr. Tracy Wilson, Dean of Business and Workforce Training and continuing education
- Institutional Research/ Planning and Grants
- Dr. Keitha-Gail Martin-Kerr, Associate Dean of Faculty and Staff Development

She explained that Dr. Kubas and Dr. Haibusch started as interim Deans and were hired on full-time late last spring. Over the summer, Dr. Wilson served as interim Dean of CTCE and STEM until Dr. Onunwor came onboard mid-summer. Dr. Wilson now serves as both the Dean of CTCE and business in her new role.

Dr. Raney also shared that the College has added a new unit, Academic Effectiveness and Innovation that is overseen by Ms. Sarah Carrico, Dean of Academic Effectiveness and Innovation. Ms. Carrico previously served as the Dean of Enrollment Management. Dr. Raney explained that the primary responsibility for the unit will be Continuous Quality Improvement (CQI), assessment of student learning, centralized scheduling and academic support, curriculum and instruction, and faculty and staff development.

Student Affairs

Dr. King shared that her team is off to a great start for fall semester. Enrollment numbers are still climbing. She explained that the last start date for fall classes is Thursday, October 22. Once that date passes she will be able to finalize the Fall 2018 enrollment report.

Academic Affairs

Dr. Raney shared that she hired 13 full-time faculty members in addition to the new Deans to start this fall.

Equity and Inclusion

Ms. Roberson shared that her team will be providing equity trainings for faculty and staff throughout the Fall semester. She explained that the trainings will explore what it means to be an ally at Saint Paul College. Ms. Roberson also shared that she is working on coordinating bystander trainings for students next this coming spring.

Institutional Research/Planning and Grants

Dr. Dastmozd reminded everyone that the HLC peer review team will be on campus Monday, October 29 and Tuesday, October 30. He also asked that everyone take a minute and complete the HLC third party survey that was sent out early September.

Marketing/Communication/Recruitment

Ms. Bergengren shared that the annual fall open house is scheduled for Tuesday, October 23 at 5:00pm. She explained that the open house is a great way for potential students to explore the campus and various programs, meet faculty and staff, and get answers for any questions they may have.

Foundation

Mr. Kline shared that the Friends of Saint Paul College, Foundation just held the Fall Scholarship Breakfast. This breakfast is an event that connects students who received a scholarship with the scholarship donors. He explained that this fall alone, over 150 scholarships were given out to students.

Mr. Kline also reminded everyone to save the date for the 2018 Annual Scholarship Gala. This year's event will be held on Thursday, December 6 at 5:00pm. Everyone will receive a formal invite early November.

Human Resources

Ms. Schmidt shared that the HR department was extremely busy over the summer. She reiterated what Dr. Raney had shared, she and her team filled 13 full-time faculty and numerous staff positions around campus.

Information Technology

Mr. Saeed shared that the It staff takes the summer to update the technology around campus including the electronic devices in classrooms. He also explained that his team was tasked with the job to transfer the employee portal SharePoint to the Cloud.

Advisory Council Brainstorming Session

Dr. Laura King asked the President Advisory Council members to review the letter that Chair of President Advisory Council. Mr. Ryan O'Connor shared with the President Advisory Council and reflect on some of the questions posed.

Goal: To reaffirm President's Advisory Council Commitment to advance the mission, vision, and strategic plan of Saint Paul College.**What excites you about this letter?**

- Historically tight labor market – lots of opportunities and not enough potential employees
- New opportunities for your students with the Health Science Alliance Center
- We have a voice, guidance for the board
- We can leverage partnerships/ opportunities with contacts
- Job shadowing for programs that aren't requiring an internship

What is worrisome to you?

- How long will the labor market last? What's driving it?
- Tough industry to keep employees – they are hiring and needed everywhere

- Given today's job market, you don't need as much education to get jobs
- Getting professional mentors for culinary students – it's a tough industry
- The requirements in the IT industry have relaxed
- Apprentices in the IT field with crossover fields
- The high labor demand is relative to certain areas – jobs are not where the potential employees are
- Not enough representation on the board, more diversity
- St. Paul has 24% living under the poverty line
- Continuing racial/ economic divide

What can we do together as a group of volunteer citizens and community leaders to move initiatives forward?

- Learn more about the unemployed group rather than look at them as an economic status
- Consider expanding the council – provide more information, relay feedback throughout the community. Make the connection with community members
- Encourage adding to career services – only one on campus right now
- Have friendly points of contact – get people who aren't used to working/engaging/hiring with people of different backgrounds together