

General Advisory Committee (President's Advisory Council)
Thursday, May 17, 2012
Conference Room 3320

Present: Kay Baker, David Berg, Cecile Bedor, Dan Bostrom, John Brodrick, Traci Gauer, Lea Hargett, Bernie Hesse, Paul Huot, Nancy Jacobsen, Lorrie Louder, Christina McCoy, Jean Ness, Dorothy Richburg, Kim Stecher, Ed Schones, Rassoul Dastmozd, Shaan Hamilton Marilyn Krasowski, Najam Saeed, Rachelle Schmidt, and Tom Matos

Absent: Karl Benson, Harry Melander, Erin Murphy, and Jean Shomphe

Excused: Emmanuel Donaby

Chair Kim Stecher called the meeting to order at 4:05pm.

Approval of Agenda

A motion was made and seconded to approve the agenda. The motion was approved.

Approval of Minutes

A motion was made and seconded to approve the March 15, 2012 minutes as written. The motion was approved.

Recognition

President Dastmozd presented Kim Stecher with a plaque recognizing her and thanking her for serving as chair of the General Advisory Committee for the past year.

General Discussion/Members Comments

Kim participated in the College's graduation ceremony. Rassoul stated that Ed Schones and the Chancellor were speakers and that 359 graduates attended.

State of the College – Rassoul Dastmozd

Rassoul reviewed the SharePoint document "March16-May 10, 2012 Community Activity Report." He has been working towards forming partnerships with community agencies, bringing legislators to campus, and meeting with business and community leaders.

The College will be hosting a group of middle east visitors who are participating in a Hamline Fellowship Program on June 11 and June 12th.

Progress with President's Goals – Rassoul Dastmozd

Rassoul reviewed the President's Goals document. The document is on SharePoint and if anyone wishes to have a copy of it, they should let June Schifsky know. The goals are part of his evaluation process.

Update on Summer and Fall Enrollment – Tom Matos

Summer enrollment is down. It is currently at 472 FYE's compared to 494 FYE's last year. One of the reasons for the drop in enrollment is the lack of a Summer Pell grant. Laura reported that the College Foundation is issue ten \$10,000 summer scholarships for students that are in programs that end with the completion of the summer term. Students are being asked to contribute their \$10,000 back to the Foundation.

Fall enrollment is off to a good start. As of today it is up 25%. It is currently at 905 FYE's compared to 678 FYE's last year.

Facilities Master Plan Update – Shaan Hamilton

Shaan reviewed a PowerPoint presentation on the College's Facilities Master Plan. The Governor has signed the legislation that funds the design of the Health and Science Alliance building. Part of the funding will also be used to do some renovating of some of the second floor space.

The Facilities Master Plan includes short, medium, and long term projects. Shaan reviewed the projects and reported that the students are contributing \$250,000 towards the cost of helping to renovate the learning commons/library area.

The College would like to seek funding from private donors to build an early learning center. It would also like to purchase one or two buildings, located across the street from the College, and use them for showcasing program projects and as office space. Rassoul's vision is that this street would someday have a similar look and feel as the Selby commons area. Lorie Louder indicated that the properties across the street may need to be rezoned.

The Parking Ramp is due to be completed in August of 2012. Cecile Bedor asked if the College used revenue bonding to pay for the ramp and Shaan indicated yes.

The Predesign Project needs to be submitted to MnSCU who will rate the project. Rassoul indicated that as long as the College continues to show growth we should be able to get projects approved.

Shaan asked for feedback on the Facilities Plan. Comments can be emailed to him.

Tuition/Fee Consultation, Strategic Budget Alignment – Shaan Hamilton

Shaan gave a FY2013 Strategic Budget Alignment presentation. The sources of funding for the College are the state appropriation, tuition and fees, and federal and state grants. Every 1% increase in enrollment generates approximately an additional \$100,000 in revenue. In addition to enrollment growth, the College needs to retain the students it currently has. The FY2013 Budget includes a 1.3% enrollment growth projection.

Chair, Vice Chair and Secretary Position – Rassoul Dastmozd/Kim Stecher

Kim is willing to serve as chair for another year. A motion was made and seconded to nominate Kim Stecher to serve as chair for the 2012-13 academic year. The motion passed

Dorothy Richburg has agreed to serve another year as Vice Chair. A motion was made and seconded to approve Dorothy Richburg as vice chair for the 2012-13 academic year. The motion passed.

A motion was made and seconded to approve Kay Baker as secretary for the 2012-13 academic year. The motion passed.

Nominating Committee Update – Kim Stecher

The nominating committee has made good progress. There are six individuals being brought forward for Rassoul and Kim to interview. Approval of new council members will take place at the September meeting. Cecile Bedor has agreed to stay on for another term.

General Advisory Name Change - Rassoul Dastmozd

Rassoul brought forward a proposal to change the name of the General Advisory Committee to President's Advisory Council. Changing the name would separate this group from program specific advisory committees. The quorum would be changed from 7 voting members to 10 voting members. In looking at the guidelines, Lorie Louder suggested Chamber of Commerce/Economic Development Committee striking Committee and adding's to President Advisory Council.

A motion was made and seconded to approve the name change and the changes to the bylaws and edits Lorie Louder made. The motion passed

Tour of Welding Lab/Machining Lab/Electrical Technology Lab – Rassoul Dastmozd

The committee meeting adjourned at 5:30pm and was followed by a tour of the Welding, Machining, and Electrical Technology Labs.

Respectfully submitted by:
June Schifsky