

General Advisory Committee
Thursday, March 15, 2012
Conference Room 3320

Present: Craig Anderson, Randy Bailey, Kay Baker, David Berg, Dan Bostrom, John Brodrick, Rassoul Dastmozd, Emmanuel Donaby, Traci Gauer, Shaan Hamilton, Lea Hargett, Paul Huot, Nancy Jacobsen, Lorrie Louder, Marilyn Krasowski, Dorothy Richburg, Najam Saeed, Laura Savin, Rachelle Schmidt, Ed Schones, Jean Shomphe, Kim Stecher

Excused: Cecile Bedor, Bernie Hesse, Christina McCoy, Erin Murphy, Jean Ness

Absent: Karl Benson, Harry Melander

Approval of Agenda

A motion was made and seconded to approve the agenda as revised. *The motion was approved.* Faculty and student presentations were added to the agenda.

Approval of Minutes

A motion was made and seconded to approve the January 19, 2012 minutes as written. *The motion passed.*

Faculty Presentation – David Cooper

Mr. David Cooper is an instructor in the Pipefitting Program. Pipefitters work in construction and service areas. The Pipefitter program is a joint program between St. Paul Pipefitters and the College. It has restrictive enrollment and successful candidates for enrollment into the program must have good math skills, hand and eye coordination, and an aptitude for science. The base salary for pipefitters is \$80,000 per year and with overtime a pipefitter could earn up to \$120,000 per year. After completion of the day program apprentices must complete five years of night school. Apprentice wages start at 50% less than journeymen and increase 10% per year. Mr. Bill Lombard, the training coordinator, has been exploring recruitment of Power of YOU students.

Alumni Presentation – Solomon Binegide

There are 75 day students and 20 evening students enrolled in the Machine Tool program and there are numerous career opportunities for students completing the program. Starting wages are \$18-19 per hour. Journeyman earn \$25-\$30 per hour. It is a culturally diverse program. Terry Murray an instructor in the Machine Tool Program, introduced Solomon Binegide. Mr. Binegide emigrated from Ethiopia. In Ethiopia he was a machinist and worked in a machine shop. After immigrating to Minnesota he enrolled in the Machine Tool Program, graduated, and obtained employment at Omnitool.

Paul Huot invited Terry to join the Minnesota Precision Manufacturing Association.

General Discussion

Jean Shomphe asked if the College was aware of Department of Labor TAA Grants. Craig Anderson indicated that Customized Training is in the process for applying for one. Jean offered her assistance.

Randy Bailey distributed a flyer on the Minnesota State College Student Association (MSCSA) 2012 Federal Priorities. Randy, along with other MSCSA members, went to Washington, DC to advocate for

these priorities. He also announced that MSCSA is sponsoring a Feed the Starving Child event on March 30th and that Saint Paul College won the Rock the Caucus award.

Lea Hargett attended a job council meeting at the White House. Discussion took place on manufacturing job opportunities and how manufacturing is driving the economic growth. Discussion also included how to reach out to high school students to get them interested in higher education. Lea shared with the job council participants Saint Paul College's successes. Discussion followed:

Rassoul indicated the Saint Paul Public Schools had a program called Saint Paul Connections which allowed students to explore career technical education; however, due to lack of funding it was discontinued. The College has a Career Pathway program which enables high school students to take classes at our college for both high school and college credit. Typically high school counselors encourage students to attend a 4-year college instead of a viable community college. Saint Paul College recruiters visit high schools to recruit students. The College is also collaborating with different entities that work with high schools. It held an open house and about 500 people attended.

Jean Shomphe indicated the teamsters have similar issues; you have to sell the parents.

Lea asked if the College was connected to skills for America's future initiative. Rassoul indicated the College offers short term educational opportunities through continuing education.

Nancy Jacobsen stated that ISEEK focuses on career exploration and that during Manufacturing Week ISEEK hosted an online career fair.

Chairperson Report – Kim Stecher

Two nominating committees meetings have taken place. The next one is scheduled for April 11, 2012. There are four vacancies and the committee is making good progress in filling them. A list of candidates will be brought forward to the September General Advisory meeting.

President's Report – Rassoul Dastmozd

Rassoul reviewed the Community Activity Report from January 20, 2012 through March 15, 2012. During this time he has met with or attended the following events:

- Met with Malcomb McLean and Dick McCarthy, Friends of Saint Paul College Foundation. Mr. McLean serves on numerous foundations.
- Attended Governor Dayton's Town Hall Meeting on Pathways to Success.
- Attended Promise Neighborhood Advisory Board Meeting.
- Met with Syd Beame, American Indian Education and Community Leader.
- Attended Midway Chamber of Commerce Event. The event was held here.
- Met with Superintendent Silva to discuss Early College in High School initiatives.
- Provided lunch and tour to Deputy Mayor Paul Williams.
- Met with Ramsey County Commissioner Toni Carter.
- Participated in Diversity Conference Panel along with Saint Paul College faculty and staff.
- Met with St. Thomas University representatives to discuss articulation and transfer.
- Attended a luncheon meeting with Larry Brandenburger and Laura Savin to discuss the foundation.
- Met with Elisa Rasmussen and her staff from Rasmussen College to discuss transfer.
- Met with Pradeep Kotamraju, National Research Center for Career and Technical Education (NRCCTE).

- Attended ELL meeting with Senator Torres Ray and Minneapolis Public Schools.
- Met with Jane Graupman, Joel Luedtke, Jay & Rose Phillips Foundation to discuss Navigator.
- Hosted Metro Alliance/University Presidents Dinner.
- Hosted Minnesota State Mankato meeting to discuss the feasibility of their offering a 4 year degree at Saint Paul College.
- Hosted Congresswoman Betty McCollum's visit to Medical Lab Tech Program.
- Met with Robin Hickman a community leader.
- Met with Doug Ruiz a community member.
- Met with Nou Yang and Damon Shoholm from Wilder Center Youth Leadership.
- Attended LifeTrack Resources event.

Rassoul announced that the College graduation is scheduled for Monday, May 14th, at 7:00pm at the Roy Wilkins Auditorium.

Rassoul indicated that at the May 17, 2012 meeting the General Advisory Committee will tour the Machine Tool, Electrical Technology, and Welding program areas.

The General Advisory Committee website has been launched. The link to the website is on the front page of the College's website, under About Us.

GAC Agenda 6H – Marilyn Krasowski

All programs in career and technical are viable (e.g., meet workforce needs; quality indicators, including accreditation and national skill standards as available; efficiency measures.)

Saint Paul College has many quality technical programs. The April 2nd inservice focus is a Faculty Forum and how we provide extraordinary education. This is in line with the Strategic Framework for MnSCU as we identify what distinguishes MnSCU as a provider of extraordinary education experiences. Marilyn reviewed SharePoint documents:

- Program Review and Enhancement which includes action plans for each program/area of study
- Program Review Milestones which identifies the culmination of the completed action plans on April 3

The goal is that every program will have a scorecard that will be used by the Dean and Faculty to develop action plans with measurable outcomes and timelines to improve programs. Included in these action plans are industry/community visits by each faculty which will be submitted on a specific URL on the College website. The information from these visits will be incorporated into the teaching and learning of courses and programs.

Ed Schones noted that technical/trade faculty have always made industry visits, however now there will be specific documentation of these visits and the impact of these visits in the classroom.

GAC Agenda 6I – Craig Anderson

Expand customized corporate and continuing education offerings above 2011 levels by 10%.

Craig gave a PowerPoint presentation on Customized Training and Continuing Education. There are many challenges facing the Customized Training and Continuing Education division. The division is moving to a total cost recovery model. It must increase its sales by 250% over the FY11 sales and bring in \$722,000 in profits to cover its costs. Consultants are working very hard to do this. A Customized

Training and Continuing Education course schedule has been developed and will be mailed to 250,000 households.

GAC Agenda 6K – Marilyn Krasowski

Saint Paul College will expand opportunities for the on-line delivery of courses and programs to access untapped markets.

The College will be offering a Business Management AS and Associate in Arts weekend program. Students will be able to complete the degree in two years or less. Augsburg is interested in having the weekend program transfer into Augsburg's 4 year program and offering it on our campus. The College is also exploring an online AA degree option. A specific course needed is a science class with a lab component. This is the focus of a faculty's sabbatical.

GAC Agenda 6L – Laura Savin

Develop new revenue streams. Cultivate and develop new relationships.

Laura distributed and reviewed a handout on 2011-12 Foundation activities through March 15, 2012. She is working toward developing a list of 5 prospective large donors.

David Berg suggested some type of acknowledgement be given to faculty who have not physically donated money, but have brought in industry donations.

GAC Agenda 6M – Najam Saeed

Every couple of years the campus community is asked to complete a technology survey. Najam distributed and reviewed the results of a 2011 Campus Technology Survey. Results were very positive. A five-year technology plan is being developed and is scheduled to be completed by the end of May.

Emergency Readiness Plan – Shaan Hamilton

The Public Safety Department has been redesigned. It is now planning to develop a more in-depth Emergency Readiness Plan. Shaan asked if any of the General Advisory members have experience in developing an emergency readiness plan. It was suggested the following individuals/companies be contacted:

- Kay Baker HealthEast
- Michael Baumann from St. Paul Public Schools Security Management. Traci Gauer has his contact information
- Casinos
- Public Facilities
- Other community and technical colleges

The General Advisory Committee is supportive of the College developing the emergency readiness plan. Shaan's goal is to have the plan completed by December 31st.

Adjournment

Facility Master Plan and Tuition Consultation agenda items were tabled until the May 17, 2012 meeting. The meeting adjourned at 6:00pm

Respectfully submitted by:
June Schifsky