

General Advisory Committee
September 15, 2011

Present: Craig Anderson, David Berg, Cecile Bedor, Dan Bostrom, John Brodrick, Rassoul Dastmozd, Emmanuel Donaby, Tom Doody, Shaan Hamilton, Lea Hargett, Bernie Hesse, Nancy Jacobsen, Marilyn Krasowski, Harry Melander, Jean Ness, Dorothy Richburg, Rachelle Schmidt, Ed Schones, Joe Spartz

Excused: Traci Gauer, Paul Huot, Christina McCoy, Erin Murphy, Phyllis Novitskie, Jean Shomphe, Kim Stecher, David Wold

Absent: Randy Bailey, Kay Baker, Karl Benson, Lorrie Louder, Bob Widerski

John Brodrick called the meeting was called to order at 4:08pm.

Approval of Agenda

A motion was made and seconded to approve the agenda. *The motion carried.*

Approval of Minutes

A motion was made and seconded to approve the May 12, 2011 minutes as written. *The motion carried.*

New General Advisory Committee Members

During the summer a nominating committee met to fill four open positions. The nominating committee brought forward Lea Hargett, Emmanuel Donoby, and Bernie Hesse for approval as committee members. Their bio's were distributed prior to this meeting.

A motion was made and seconded to approve Lea Hargett, Emmanuel Donoby, and Bernie Hesse as members of the General Advisory Committee. *The motion passed.*

At the May meeting, Traci Gauer volunteered to serve as secretary or vice-chair of the committee, depending on its needs. Since that meeting, Dorothy Richburg volunteered to serve as Secretary, Traci will serve as vice chair. **A motion was made, seconded to approve for 2011-12 Kim Stecher as Chair, Traci Gauer as Vice-Chair, and Dorothy Richburg as secretary.** *The motion passed.*

President's Report – Rassoul Dastmozd

In November, Rassoul will be hosting a breakfast for union and labor leaders. He has been meeting and getting to know legislative representatives and senators, leaders of community organizations, and private college presidents. If anyone wishes to see the complete list, they may contact June Schifsky.

The College received its Community College Survey of Student Engagement (CCSSE) scores and they are as high if not better than those of a year ago. The report will be emailed to the General Advisory Committee members.

President's Goals (handout): Rassoul reviewed a draft of the FY2012 Presidents Goals. These goals will need to align with the Chancellor's goals and once the Chancellor's goals are solidified, the President's goals will be finalized.

Saint Paul College Fact Sheet (handout): The fact sheet is a marketing and conversational piece. It will be updated on a yearly basis.

Enrollment (handout): Marilyn Krasowski reviewed fall 2011 Enrollment Report. Saint Paul College is the only college in the metro area with positive enrollment growth. It is up 2.3% in enrollment.

Facility Update: Shaan Hamilton reported that the college is #9 on the bonding list for design of the Health and Science Alliance building and renovation. If the legislature approves bonding for MnSCU, there is a good chance the design funding of \$1.5M will be approved because the project is high on the list.

Construction of a new parking ramp is scheduled to begin in late October. Completion date is July of 2012. A new ramp will increase the parking spaces from 1300 to 1800. In addition to providing more parking, it will also free up space for a new building. During construction, temporary parking will be available at the Smith Avenue parking ramp.

The question was asked whether the college has thought about renting its parking facilities to outside groups as a revenue raiser. Shaan replied that the College is looking at different options.

The question was asked if there was any data available comparing the number of people who drive to the college to the number who take public transportation. Shaan replied that a survey last year showed that 86% drive to the College; however, this year there is over a hundred percent increase in the number of bus passes sold.

Budget Update: Shaan Hamilton reported that compared to last year the College will be receiving \$1.33M less in state appropriation. The original budget was built on a 3% tuition increase and a 4.8% enrollment growth. It will be revised to reflect a 4% increase in tuition and a 2.3% increase in enrollment. The original budget projected a \$500,000 deficit and the revised budget is projecting approximately a \$1M deficit. The College is strategizing how to balance the budget. Shaan will have more information at the November General Advisory meeting.

Review of Saint Paul College Strategic Direction – Vision 2020 & the Minnesota State Colleges & Universities Strategic Plan 2010-1014:

Rassoul stated that the College's strategic plan is aligned with the Minnesota State Colleges and Universities strategic plan. The College is developing work plans, which will fit in with our strategic goals.

The Student is...

This document and the College's values are located throughout the College in strategic locations.

November 17th General Advisory Committee Meeting:

Rassoul announced that Dr. Donovan Schwichtenberg's title has been elevated to President Emeritus. In honor of that recognition a reception will take place at 3:30pm, on November 17th followed by the General Advisory meeting. Donovan will be presented with a 100 year anniversary flag.

Communication: In order to cut costs, Rassoul prefers to communicate using email. Those who wish to receive a paper copy should notify June. A calendar of College events will be developed and distributed to General Advisory members. General Advisory members are welcomed to participate in these events.

On September 28, 2011 Senator Michelle Fischbach will be touring the College. General Advisory members are welcome to attend. A schedule will be provided.

On November 3, 2011 from 1:00-4:00pm Chancellor Rosenstone and his wife will be visiting the College. They will tour and meet with students, faculty, staff, General Advisory, Foundation and Industry representatives.

General Advisory Guidelines – John Brodrick

General Advisory Committee Guidelines are reviewed each year. **A motion was made and seconded to approve the General Advisory Committee Guidelines.** *The motion carried.*

General Discussion

- Bernie Hesse asked if there were partnerships between the National Guard and the College to offer online programs. Rassoul indicated that the College has the necessary courses to develop a two-year online degree and that it offers many online courses. Nancy Jacobs indicated that MnSCU can also accommodate veterans with online programs.

Chairperson's Report – John Brodrick

John welcomed new members.

Multiple Employer Groups Visits to SPC – Craig Anderson

A few meetings ago, it was suggested the College look into inviting employers to visit the campus. Craig has been discussing this with the Deans found out that this is

already being done through program advisory committees. He will have more information by the November meeting.

Faculty/Student Presentations – Rassoul Dastmozd

Rassoul indicated that at each General Advisory meeting he would like to have a faculty or student representative invited to give a short 10 minutes presentation. Faculty would showcase their program and students would report on how College has helped them. The Deans would be asked to recommend faculty and students. **A motion was made and seconded to approve showcasing faculty programs and students.** *The motion passed.*

It was suggested that the General Advisory Committee periodically be given the opportunity to visit program areas.

Meeting Dates

A motion was made and seconded to approve the 2012 committee meeting dates. The motion passed

Committee meetings are on Thursday in Room 3320 from 4:00-6:00pm on these dates: November 17, 2011; January 19, 2012; March 15, 2012; May 17, 2012; September 20, 2012; and November 15, 2012

Review of Committee Roster

General Advisory Committee members were asked to review the roster and give any corrections or changes to June Schifsky.

Respectfully submitted by:
June Schifsky