

President's Advisory Council  
Thursday, September 20, 2012  
Conference Room 3320

Present: Karl Benson, David Berg, Dan Bostrom, John Brodrick, Gregory Buck, Rassoul Dastmozd, Emmanuel Donaby, Darlene Fry, Shaan Hamilton, Allan Ige, Phoua Kong, Marilyn Krasowski, Joseph Kroeger, Christina McCoy, Heather McGannon, Harry Melander, Tom Matos, Dorothy Richburg, Laura Savin, Rachelle Schmidt, Ed Schones, Erica Schumacher, Kim Stecher, Margie Tomsic, George Watson

Absent: Kay Baker

Excused: Cecile Bedor, Lea Hargett, Bernie Hesse, Paul Huot, Nancy Jacobsen, Lorrie Louder, Erin Murphy, Jean Ness, Jean Shomphe

Chair Kim Stecher called the meeting to order at 4:05pm.

#### **Approval of Agenda**

A motion was made and seconded to approve the September 20, 2012 agenda. *The motion carried.*

#### **Approval of Minutes**

A motion was made and seconded to approve the May 17, 2012 minutes. *The motion carried.*

#### **Approval of Guidelines**

President Dastmozd reviewed the changes to the President's Advisory Council Guidelines document. A motion was made and seconded to approve the President's Advisory Council Guidelines. *The motion carried.*

#### **Meeting Dates**

A motion was made and seconded to approve the 2013 meeting dates. *The motion carried.*

The President's Advisory Council meetings are scheduled for Thursdays from 4-6pm in conference room 3320. The last meeting for 2012 is scheduled for November 15, 2012. The 2013 meeting dates are: January 17, March 21, May 23, September 19, and November 21.

#### **Introduction Members**

Kim Stecher thanked the nominating committee for a job well done in filling open membership spots and welcomed new members. The new members are Gregory Buck, Darlene Fry, Allan Ige, Joseph Kroeger, Erica Schumacher, and George Watson. Phoua Kong is the student representative.

#### **Membership Discussion/Comment**

There were no comments.

#### **President's Report – President Dastmozd**

##### Introduction Marketing Director and Workforce Continuing Education Dean:

Rassoul introduced Allison Friedly, the Director of Marketing. Allison has been with the College since May of 2012. He also introduced Heather McGannon the Interim Dean of Workforce Training and Continuing Education. Heather will serve on the President's Advisory Council as the Ramsey County Workforce Investment Board representative.

### State of the College:

- Rassoul reviewed the SharePoint document “May 17, 2012 – September 13, 2012 Community Activity Report.” Since starting at Saint Paul College, Rassoul has visited with approximately 300 community agencies, business leaders, community leaders and legislators.
- Since the last meeting the College has implemented their reorg process.
- During the summer, remodeling on the second floor took place and the parking ramp completed.
- The College is in the design phase for a new Health & Science Alliance building.
- The College expects to receive a minimum of a 5% cut in funding.
- Since 2002 the College has experience an 86% increase in enrollment growth. Fall of 2011 had a 2.3% increase in enrollment and fall of 2012 had a 5.8% increase in enrollment. An enrollment report will be posted on SharePoint.
- The Systems Office has launched its shared services and planning design project. IBM specialists have been hired to assist in this process.

### Faculty Presentation – James (Jimmy) LeDuc

James (Jimmy) LeDuc is in his second year as an instructor in the College’s Theatre department. Students have the opportunity to study and explore theatre by participating in acting or back stage work. This fall a new course “Acting 1” was offered and it is his intent to continue to expand theatre offerings each year. Under Jimmy’s leadership Saint Paul College students performed the play Picnic in spring 2012. Preparation for this production involved students from a variety of programs and areas across the college including student life, cosmetology, carpentry, and culinary arts. Students in the career and technical programs were able to apply their skills in banquet preparation, make-up application, stage set construction and marketing the event. The 2013 production will be announced soon. Rassoul is anticipating that the College plans to develop and offer an Associate Degree in Fine Arts (AFA).

### Student Presentation – Janelle Flinner

Janelle is a second year student who has taken a theatre class each semester at Saint Paul College. Janelle played the role of Flo in the spring 2012 production of Picnic. Janelle has been involved in community theatre and recently completed an internship at a local theatre box office. She not only enjoys acting but also the stage lighting design.

### **Strategic Planning – Dean Margie Tomsic**

The College will be reviewing its 2020 Vision Strategic Plan to ensure that it aligns with the Board of Trustee Strategic Plan 2010-2014 and the College’s Mission, Vision, Value and Purpose statements. The following SharePoint Documents relate to Strategic Planning:

- Crosswalk of the MnSCU Strategic Framework and Board of Trustees Strategic Plan
- Milestones for Reaffirmation of 2020 Vision Strategic Plan
- Reaffirming Saint Paul College Strategic Plan
- Strategic Plan 2020 Vision

Margie is seeking volunteers to serve on the Strategic Planning workgroup. The Strategic Plan Reaffirmation process is scheduled to be completed in April of 2013.

### **Academic Quality Improvement Action Project – Dean Margie Tomsic**

The College has three Academic Quality Improvement (AQIP) action projects:

1. Reading
2. Program Review and Enhancement
3. College-wide Core Competencies

The reading action project will be retired and replaced by a new action project which will focus on financial literacy. This action project will be titled “Improving the Financial Literacy of Community College Students.” The following SharePoint documents relate to the new project:

- Academic Quality Improvement Action Project Reaffirmation
- Academic Quality Improvement Action Project Student Debt
- Financial Literacy Action Project 3

- Link to a Business Week Article <http://www.businessweek.com/articles/2012-09-06/student-loans-debt-for-life>

Comments:

- The Student Senate will play a critical role in promoting the Financial Literacy of Community College Students project to the student body
- A change in Pell legislation implemented a lifetime maximum cap of funds which is retroactive. Many of the College's students are dependent on Pell Grants and are impacted by this legislation by running out of Pell monies before completing the educational goals they intended. As a result students apply for loans and frequently do not fully recognize the long term consequences of taking on this amount of debt.

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**FY2014 Capital Bonding Requests – VP Shaan Hamilton**

Shaan reviewed the following SharePoint documents:

- Saint Paul College Capital Bonding Requests FY2014
- Saint Paul College Floor Plan
- Culinary Arts-Instructional Kitchen Renovation

The College received \$1.5M of General Obligation capital bond funding to design a new Health and Science Alliance Center building and to renovate a part of the second floor. The FY2014 Capital Bonding Request will include:

- \$14.9M for construction of a new building
- \$10M to renovate the east and west towers
- \$750,000 to renovate the culinary arts area
- \$750,000 for CNC/Machine Tool Lab remodeling

During this upcoming year, the Systems Office will be developing a bonding request list for the 31 MnSCU institutions. It is anticipated that the College's proposed project will make this list. The System Office will submit the list to the legislature. Shaan asked that the President Advisory Council member support our request to the legislature.

It was asked whether the capital bonding request would affect tuition. Shaan indicated that the College pays only 1/6 of the costs and that payment comes out of the annual operating budget. Payback takes place over a 20 year timeframe. Rassoul indicated that if the College wants to continue to grow and to stay competitive, the College needs the new building.

Legislators will be invited to the College to tour the facilities and representatives from the President's Advisory Council will be invited to join them. A list of talking points will be developed to use when meeting with legislators so that everyone gives the same message.

**Update on Goals from 2011-2012 & Status Update on Goals for 2012-2013 – President Dastmozd**

Due to time limitations, both topics were tabled. The President's Goals for 2012-13 are this year's College work plan. Both documents are posted on SharePoint and will be reviewed at the next meeting.

**Adjournment**

The meeting adjourned at 6:01pm. The next President's Advisory Council meeting is Thursday, November 15, 2012, 4:00-6:00pm in conference room 3320.

Respectfully submitted by:  
June Schifsky