

President's Advisory Council  
Thursday, January 23, 2014

Present: David Berg, Dan Bostrom, John Brodrick, Greg Buck, Rassoul Dastmozd, Darlene Fry, Shaan Hamilton, Bernie Hesse, Nancy Jacobsen, Nate Keith, Joseph Kroeger, Lorrie Louder, Theresa Malone, Tom Matos, Heather McGannon, Kelly Murtaugh, Jean Ness, Najam Saeed, Laura Savin, Anthony Sawyer, Rachelle Schmidt, Ed Schones, Kim Stecher, and George Watson

Excused: Cecile Bedor, Emmanuel Donaby, Lea Hargett, Paul Huot, Allan Ige, Rena Moran, and Erica Schumacher

Absent: Kay Baker, Karl Benson, Jean Dunn, and Harry Melander

**Approval of Agenda**

A motion was made and seconded to approve the agenda for today's meeting. *The motion carried.*

**Approval of Minutes**

A motion was made and seconded to approve the November 21, 2013 minutes as written. *The motion carried.*

President Dastmozd introduced Dr. Kelly Murtaugh the Interim Vice President of Academic Affairs/Chief Academic Officer.

**Presentation – Brian Mogren**

Brian gave a PowerPoint presentation on the Central Corridor College Fellows Partnership (C3 Fellows) and distributed copies of the C3 Fellows brochures. The C3 Fellows website can be accessed via the College's website. The C3 Fellows program connects students of Saint Paul College and Minneapolis Community and Technical College who live within one mile of the Central Corridor Green Line light rail route with entry-level healthcare opportunities also located within one mile of the line. It is funded by the McKnight Foundation, Central Corridor Funders Collaborative, Minneapolis Community & Technical College Foundation, and the Friends of Saint Paul College Foundation. Discussion and comments:

Bernie Hesse said there are probably job opportunities in long care facilities that are located near the Central Corridor Green Line.

Kim Stecher asked if the intent of the program is to satisfy internship requirements. Brian responded, no, the intent is for employment.

President Dastmozd stated that if the pilot goes well, it may be expanded into manufacturing, business, and IT.

Darlene Fry asked if the St. Paul Public Schools certified nursing assistant program fits into the C3 Fellows program. Brian responded that as long as the students are within one mile parameter they would be eligible for the program.

Lorrie Louder asked what will happen when the pilot is finished. Brian responded that he believes the program has a good chance of continuing. He has received good feedback from employers and students; however, additional funding will need to be obtained. Lorrie suggested that perhaps employers that reside along the Central Corridor Green Line light rail might be willing to contribute.

## **State of the College – President Dastmozd**

College Priorities for 2013-2014:

President Dastmozd reviewed the College's Priorities and Goals for 2013-2014, which is located in the President's Advisory Council SharePoint portal. The goals are included in President's work plan and will be used to evaluate his performance. Administrators are working on completing the goals that pertain to their areas/unit from the College's work plan.

### Legislative Breakfast:

Last fall the College hosted three legislative visits. On February 24, it will host a legislative breakfast. Legislators, the Chancellor, and the Governor will be invited.

### Legislative Agenda:

President Dastmozd has met with Representative Moran and Senator Pappas who will be authoring bills supporting our three capital budget requests. He has also been in contact with Representative Alice Hausman and Senator John Marty. Individual tours of the College were provided to Senator Terri Bonoff and Representative Karen Clark. He will continue to meet with our elected officials to keep our projects moving forward.

## **Information Technology – Chief Information Office Najam Saeed**

Najam updated the President's Advisory Council on the College's Vulnerability Management process. It is a continuous process to identify proactively potential IT security problems and fix them. The College has upgraded an existing IT employee and assigned her to work on vulnerabilities and security issues. Part of the vulnerability management is to scan all the network devices including servers, switches, computers, and printers on a quarterly schedule and plug security gaps and vulnerability as necessary. A Vulnerability Plan will be developed in the next few months for the College.

## **Foundation – Executive Director Laura Savin**

Laura gave an update on the Foundation's Outreach Activities:

- The Friends of Saint Paul College Scholarship Gala in December was a huge success. Last year there were 128 guests, this year 197 guests. Last year the Gala raised \$8,500, this year \$31,000. Last year there were no sponsors, this year there were 15 sponsors.
- For summer, fall, and spring semesters the Foundation awarded a total of 90 scholarships. Laura thanked Kay Baker, Theresa Malone, and Kim Stecher for participating in the scholarship review process.
- Six grant applications are in process or development or submission.
- The Wall of Fame Event is scheduled for April 17 from 4:00-6:00pm in the CityView Cafe. Nathaniel Khaliq an alumnus of our Carpentry program will receive the Saint Paul College Alumnus of the Year award. The International Institute of Minnesota will receive the Saint Paul College Community Partner of the Year award.

## **Academic Affairs – Interim Vice President Kelly Murtaugh**

- The Workforce Training & Continuing Education (WT&CE) course schedule was distributed.
- The ITASCA project is an employer led civic alliance addressing issues that impact our economic competitiveness and quality of life. The College will serve as a pilot site for the ITASCA project. More information will be coming at a future President's Advisory Council meeting.
- The College will be offering new emphasis areas for the Associate of Arts degree in literature, biology, writing, history and criminology. We will also expand our offerings in healthcare by adding Pharmacy Technician in fall 2014.
- The College has completed its first year of the Annual Program Review and Area of Study Enhancement (APRASE) project.

### **Finance/Facilities – Vice President Shaan Hamilton**

Shaan reviewed the 2014 Capital Budget Request legislative actions document, which is in the President's Advisory Council SharePoint portal.

- HEAPR did not receive total funding by the Governor and MnSCU did not include the College's deferred maintenance request, such as a roof for the West Tower, Brick Façade replacement, and First Floor Window Replacement in their HEAPR list.
- The College is number six on the list for the renovation of the Culinary Arts and Machine Tool Laboratory Renovation. This request was recommended for funding by the Governor.
- The College is number nineteen on the list for a new Health & Science Alliance Center Addition. This request was not recommended for funding by the Governor. President Dastmozd will meet with our House and Senate Representatives to secure their advocacy for the College's Capital project.

Shaan asked for help to move the projects forward, especially HEAPR as the State needs to invest in maintaining their facilities.

#### **Comments:**

Bernie Hesse asked Shaan who he has been working with at the State. Shaan replied the person at the budget director level. (Note: the state budget director is Margaret Kelly.)

John Brodrick asked what the state commitment towards education was ten years ago compared to now. Shaan said that 10 years ago the state contributed 50% and tuition and other sources contributed 50%; today the state contributes 28% and tuition 72%.

### **Student Development – Associate Vice President Thomas Matos**

Thomas reviewed an FYE Comparison Spring Enrollment document, which is in the President's SharePoint portal. The College has a -0.2% change in enrollment compared to last year. Overall the College is doing well in terms of enrollment for summer, fall, and spring semester. Rassoul thanked Tom and his team for their hard work.

#### **Roundtable Discussion:**

Lorrie Louder announced that Christina McCoy has resigned. Daniel Taylor from the YWCA has expressed an interest in completing the remainder of Christina McCoy's term. A motion was made and seconded to offer the position to Daniel Taylor. *The motion carried.*

Rachelle Schmidt announced that on January 21, 2014 an American Sign Language instructor passed away. He taught at the College for 23 years and is a respected member of the deaf community.

Darlene Fry announced that Saint Paul Public Schools is hosting their first winter graduation for returning students. Seventeen students will be graduating.

### **Adjournment**

The meeting adjourned at 5:27pm.

Respectfully submitted by:

June Schifsky