

President's Advisory Council
Thursday, November 21, 2013

Present: David Berg, Dan Bostrom, John Brodrick, Rassoul Dastmozd, Emmanuel Donaby, Darlene Fry, Shaan Hamilton, Lea Hargett, Allan Ige, Nate Keith, Joseph Kroeger, Lorrie Louder, Thomas Matos, Heather McGannon, Harry Melander, Rena Moran, Jean Ness, Laura Savin, Anthony Sawyer, Rachelle Schmidt, Ed Schones, Erica Schumacher, Kim Stecher, and Greg Buck

Excused: Cecile Bedor, Jean Dunn, Bernie Hesse, Paul Huot, and Theresa Malone

Absent: Kay Baker, Karl Benson, Nancy Jacobsen, George Watson

Approval of Agenda

A motion was made and seconded to approve the agenda for today's meeting. The motion carried.

Approval of Minutes

A motion was made and seconded to approve the September 19, 2013 minutes as written. The motion carried.

Faculty Presentation – Ms. Celeste Mazur

Ms. Mazur is a reading instructor in the Liberal Arts program. She shared a PowerPoint Presentation which includes a list of service learning opportunities for Saint Paul College students. Through service learning projects, students gain valuable experience while helping others. It supplements classroom learning and gives students the opportunity to help others in the community and to network with colleagues and potential employers. Discussion and comments:

It was asked if faculty volunteered to participate in service learning projects. Ms. Mazur replied that it is on a volunteer basis. President Dastmozd stated that service learning is included in the Power of YOU program and it is his hope that it will continue to expand and become part of the culture of the College.

It was asked if students receive credit. Students do not receive credit for participating at this time.

State of the College

President Dastmozd presented Ms. Kim Stecher with a plaque recognizing and thanking her for her commitment to the College. Kim served two consecutive terms as chair of the President's Advisory Council.

President Dastmozd thanked everyone who contributed to the Foundation on Give to the Max Day. We were able to meet our goal of \$10K and matching funds set aside from Knight Foundation. These funds will be used to fund student scholarships in the Frog Town neighborhood.

This fall the College hosted three legislative visits; the Minnesota Management and Budget Committee; the House Capital Investment Committee; and the Senate Capital Investment Committee. The visits were coordinated with the City of Saint Paul, Cottage Grove and Metro State University. President Dastmozd distributed bookmarks to the President's Advisory Council members. The bookmarks can be used as a quick reference guide for the College's capital bonding requests. The College is crafting

legislative language for our capital bonding requests. Our district representative and senator, Representative Moran and Senator Pappas, will be asked to carry the bill forward.

The Workforce Development and Continuing Education group will be moving back on campus.

Academic Affairs & Standards Council – President Dastmozd

Effective December 2, 2013, Dr. Kelly Murtaugh will serve as interim Vice President of Academic Affairs/Chief Academic Officer. In the meantime the College has been working on developing a transition plan to move forward new programs and initiatives. New programs include Right Skills, NIMS Certification, Phlebotomy, and Pharmacy Tech. The College has been working on a Gateway to College partnership with Saint Paul Public Schools and is waiting to hear from the Bremer Foundation regarding a grant for Homeless Youth. President Dastmozd and Superintendent Silva attended a meeting at the Department of Education with Commissioner Cassellius regarding a Career Technical Education grant (Youth Training) to educate students age 17-21.

Student Development – Associate Vice President Thomas Matos

On October 13, 2013, the College hosted a very successful open house. About 700 individuals attended, which included approximately 300 prospective students.

Thomas Matos and Laura Savin met with Darlene Fry, Matt Mohs and some other Saint Paul Public Schools staff to discuss partnerships.

On December 17, 2013, Tom and some other administrators will be attending a summit at North Hennepin Community College which will showcase models on post-secondary enrollment.

Finance/Facilities – Vice President Shaan Hamilton

At this time, the College projects \$0.8 million-\$1.2 million deficit for FY2015. About 72% of the College's revenue comes from state appropriations and tuition, the remainder comes from Federal and State grants. There is currently a two-year freeze on tuition. Shaan updated the President's Advisory Council on the FY2015 budget development process. He gave a PowerPoint presentation, which is located on the President's Advisory Council SharePoint portal. The College begins its budget alignment process in December. More information will be coming.

Human Resources – Chief Human Resources Officer Rachelle Schmidt

Since the last meeting the College has hired eight new employees. Approximately 70 employees have signed up to participate in a Get Fit Challenge. Five faculty members have submitted sabbatical applications. The faculty nominee process for the Board of Trustees Outstanding Educator Award has begun.

Information Technical – Chief Information Officer Najam Saeed

Star ID is a new user authentication system that has been implemented at all the MnSCU institutions. One major benefit of the StarID is that it eliminates the need to remember multiple user-ids and passwords and steers users to a single sign-On environment. Saint Paul College Staff were migrated to Star ID in April and the students were migrated to StarID in October, 2013. The entire migration and implementation process was successful.

Foundation – Executive Director Laura Savin

- The College attended a ceremony at MnSCU where it received \$5,000 in matching funds from the Mexican Consulate. The money will be used to provide scholarships for students of Mexican heritage.
- The Friends of Saint Paul College Gala is scheduled for Friday, December 6th. Laura has received \$9,000 in sponsorships. Everyone is invited to attend. Update will be provided at our next meeting.
- The Employee Fundraising campaign has reached 85% of its dollar goal.
- The College is part of a consortium of metro area 2-year colleges that has been awarded funding for the Federal Assets for Independence program. The purpose of this program is to encourage students to save funds for their college tuition and to improve their financial literacy. The program provides a 3:1 match for each dollar a student saves, up to \$960 in earned income, for a minimum of six months, in an Individual Development Account at Bremer bank. In order to participate, students must be Pell eligible.

Round Table Discussion

- Heather McGannon announced that the Workforce Training and Continuing Education division has hired a new employee. It is in the process of moving back on campus.
- John Brodrick stated that the November 21, 2013 Pioneer Press includes an article on MnSCU's Charting the New Future plan and asked if President Dastmozd has any comments. President Dastmozd stated that the College has been working for the past three years on projects that would align us with the plan. We have been partnering with Minneapolis Community and Technical College to share services and working on partnerships with Saint Paul Public Schools, Community Based Organizations, Non-Profits, and businesses.
- Lorrie Louder asked if the College needed any assistance in connecting with businesses. Laura Savin responded the College could use help in contacting businesses for scholarships, leveraged equipment, and internships for students along the central corridor light rail line. Kim Stecher stated it would be helpful to get in writing what the College needs are so that President's Advisory Council members could determine if they can be of assistance.
- Kim Stecher asked if the Power of YOU has expanded. President Dastmozd responded that the Power of YOU has expanded to seven suburban schools and brought in about 25 additional students.

Adjournment

The meeting adjourned at 5:05pm. The next meeting is scheduled for Thursday, January 23, 2014 at 4:00pm in Conference Room 3320.

Respectfully submitted by:
June Schifsky