

Nursing Station Technician CERTIFICATE

Program Overview

The Nursing Station Technician program is designed for Health Unit Coordinators who wish to acquire the necessary skills to assist nurses with hands-on patient care. This program will provide Health Unit Coordinator and Nursing Assistant/Home Health Aide training. It includes Health Unit Coordinator courses and internship and basic nursing assistant skills in the laboratory setting and a clinical experience in a long term care facility. Graduates of this program are eligible to take the National Nurse Aid Assessment Program test (NNAAP) /Home Health Aide test to be placed on the Minnesota State Nursing Assistant Registry.

Students are required to enroll in the Health Unit Coordinator Certificate program first. These classes must be completed before being accepted into the Nursing Station Technician Certificate program. Adequate computer keyboarding skills are required to be accepted into the program. Please see "Minimum Program Entry Requirements."

Career Opportunities

Positions are available as HUC/NA/HHA, Patient Care Technician (PCT), Nursing Station Technician (NST), and Unit Coordinators (UC) in hospitals, healthcare centers, clinics, and home health care setting.

Program Outcomes

1. Graduates will possess the knowledge necessary to process physicians' orders.
2. Graduates will have the ability to manage the clerical aspects of the nursing unit.
3. Graduates will have the ability to function in the receptionist role on the nursing unit.
4. Graduates will demonstrate their knowledge and skills by performing as a HUC via Internship.
5. Graduates will be prepared for the National HUC certification exam.
6. Graduates will be prepared to provide direct patient care in hospitals, healthcare centers, and home health care setting.
7. Graduates will be prepared to meet the requirements to be placed on the Minnesota State Nursing Assistant Registry.
8. Graduates will be prepared for immediate employment in the HUC/NA/HHA role.

Students must submit specified immunization records and receive a background study clearance through the Minnesota Department of Human Services before they can be placed in an internship facility.

Program Faculty

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Part-Time/Full-time Options

Part-time and full-time options are available.

Textbook and Supply Costs

Students should expect to spend approximately \$400 beyond the cost of tuition and fees for books, supplies and parking. Fees do not include the National Nurse Aide Assessment Program Test (NNAAP)/Home Health Aide, or uniforms.

Program Requirements

Check off when completed

Course	Cr
<input type="checkbox"/> HLUC 1410 Diagnostic & Therapeutic Procedures	4
<input type="checkbox"/> HLUC 1420 Health Unit Coordinator Fundamentals	4
<input type="checkbox"/> HLUC 1510 Processing Physicians' Orders 1	3
<input type="checkbox"/> HLUC 1511 Processing Physicians' Orders 2	3
<input type="checkbox"/> HLUC 2491 Health Unit Coordinator Internship	3
<input type="checkbox"/> NAST 1111 Nursing Assistant & Home Health Aide	4
<input type="checkbox"/> NAST 1112 Nursing Assistant – Clinical	1
Total Program Credits	22

Program Start Dates

Fall, Spring

Course Sequence

The following course sequence is recommended; however, the sequence is not required.

First Semester

HLUC 1410 Diagnostic & Therapeutic Procedures	4
HLUC 1420 Health Unit Coordinator Fundamentals	4
HLUC 1510 Processing Physicians' Orders 1	3
HLUC 1511 Processing Physicians' Orders 2	3
Total Semester Credits	14

Second Semester

Follow special enrollment instructions for the NAST 1111/1112 Courses

HLUC 2491 Health Unit Coordinator Internship	3
NAST 1111 Nursing Assistant & Home Health Aide	4
NAST 1112 Nursing Assistant – Clinical	1
Total Semester Credits	8

Total Program Credits 22

Minimum Program Entry Requirements

Students entering this program must meet the following minimum program entry requirements:

Reading: Score of 78+ on Reading Comprehension or grade of "C" or better in READ 0722

Writing: Score of 60+ on Reading Comprehension or grade of "C" or better in ENGL 0921

Arithmetic: Score of 31+

Keyboarding: Keyboarding assessment of 30 wpm and 5 or fewer errors or grade of "C" or better in BTEC 1400 Keyboarding.

Assessment Results and Prerequisites:

Students admitted into Saint Paul College programs may need to complete additional courses based on assessment results and course prerequisite requirements. Certain MATH, READ, and ENGL courses have additional prerequisites.

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*Information is subject to change.
This Program Requirements Guide is not a contract.*