

Accounting AAS DEGREE

Program Overview

An accountant examines, analyzes, and interprets accounting data for the purpose of giving advice and preparing financial statements. Duties may include performing such activities as recording receipts and disbursements, and preparing state and federal reports. The accountant may prepare reports and statements on a computer or manually.

Excellent reading skills and a combination of interest and ability to concentrate on detail, an analytical mind, good judgment and absolute integrity are necessary for success in the field of accounting.

Career Opportunities

With more and more emphasis being placed on computer usage for accounting careers, opportunities for employment in this field are excellent. Rate of advancement may be swift and the rewards generous.

The accounting profession offers a vast arena of employment potential. Typical places of employment include accounting departments in governmental agencies, financial institutions, private business and industry, and public accounting firms. Other job titles may be tax accountant, cost accountant, staff accountant, government accountant, auditor or junior accountant. The financial accounting technician positions are found in the areas of public accounting, private accounting, non-profit accounting, auditing, taxation, cost accounting and managerial positions.

Program Outcomes

1. Complete accounting processing according to GAAP both manually and using accounting software.
2. Analyze the effects of basic income and payroll tax rules on individuals and entities.
3. Demonstrate proficiency in using computer software including spreadsheet, account and tax to solve complex business issues.
4. Analyze business issues applying accounting and finance theory and ethics.



The mission of the Business Department at Saint Paul College is to sustain the College mission by providing quality, lifelong business education supported by technology for a diverse, metropolitan student population.

Accreditation Council for Business Schools and Programs

Information is subject to change.
This Program Requirements Guide is not a contract.

Program Faculty

Jim O'Halloran
james.o'halloran@saintpaul.edu
651.846.1436

Alli Esther
alli.esther@saintpaul.edu
651.846.1529

Part-time/Full-time Options

Some day, evening, and Saturday class availability. Students may attend full-time or part-time.

Program Requirements

Check off when completed

Required Business Core Cr

Professional Component

- ACCT 2410 Financial Accounting 4
- BTEC 1421 Business Information Applications 1 . . . 3
- BUSN 1410 Introduction to Business 3
- BUSN 1449 Business Communications 3
- BUSN 2465 Business Ethics 3

Required Business Core 16

Course Cr

- ACCT 1410 Introduction to Accounting 2
 - ACCT 1511 Federal Taxation 1 4
 - ACCT 1512 Federal Taxation 2 4
 - ACCT 1515 Payroll Processing 3
 - ACCT 1523 Accounting Computer Applications . . . 3
 - ACCT 2411 Intermediate Accounting 4
 - ACCT 2420 Managerial Accounting 4
 - ACCT 2540 Financial Modeling for Spreadsheets . . 4
- Subtotal 28**

General Education/MnTC Requirements Cr

- Refer to the Minnesota Transfer Curriculum Course List for each Goal Area
- Goal 1: Communication 7
ENGL 1711 Composition 1 – 4 cr
COMM 17XX – 3 cr
 - Goal 3 or Goal 4 3
Goal 3: Natural Sciences OR
Goal 4: Mathematical/Logical Reasoning
 - Goal 5: History, Social Science, and Behavioral Sciences 3
ECON 1720 Macroeconomics – 3 cr OR
ECON 1730 Microeconomics – 3 cr
 - Goal 6: Humanities and Fine Arts 3
- General Education Requirements 16**

Total Program Credits 60

Program Start Dates

Fall, Spring, Summer

Transfer Opportunities

Saint Paul College has transfer agreements & partnerships between many post-secondary institutions. For more information please go to saintpaul.edu/Transfer.

See back of this guide for Course Sequence

Minimum Program Entry Requirements

Students entering this program must meet the following minimum program entry requirements:

Reading: Score of 250+ or grade of "C" or better in READ 0722 or READ 0724 or EAPP 0900

Writing: Score of 250+ or grade of "C" or better in ENGL 0922 or EAPP 0900

Arithmetic: Score of 250+

Assessment Results and Prerequisites:

Students admitted into Saint Paul College programs may need to complete additional courses based on assessment results and course prerequisite requirements. Certain MATH, READ, and ENGL courses have additional prerequisites.

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Accounting AAS DEGREE *(continued)*

Full-Time Course Sequence

The following sequence is recommended for a full-time student; however, this sequence is not required. Contact Program Faculty with questions.

First Semester

ACCT 1410 Introduction to Accounting 2
 ACCT 1515 Payroll Processing 3
 ACCT 1523 Accounting Computer Applications 3
 BUSN 1410 Introduction to Business 3
 Goal 1: COMM 17XX 3
Total Semester Credits 14

Second Semester

ACCT 2410 Financial Accounting 4
 BTEC 1421 Business Information Applications 1 3
 BUSN 1449 Business Communications 3
 BUSN 2465 Business Ethics 3
 Goal 5: ECON 1720 Macroeconomics OR
 ECON 1730 Microeconomics 3
Total Semester Credits 16

Third Semester

ACCT 1511 Federal Taxation 1 4
 ACCT 2420 Managerial Accounting 4
 Goal 1: ENGL 1711 Composition 1 4
 Goal 6: Humanities and Fine Arts 3
Total Semester Credits 15

Fourth Semester

ACCT 1512 Federal Taxation 2 4
 ACCT 2411 Intermediate Accounting 4
 ACCT 2540 Financial Modeling for Spreadsheets 4
 Goal 3: Natural Sciences OR
 Goal 4: Mathematical/Logical Reasoning 3
Total Semester Credits 15

Total Program Credits 60

Part-Time Course Sequence

The following sequence is recommended for a part-time student; however, this sequence is not required. Contact Program Faculty with questions.

First Semester

ACCT 1410 Introduction to Accounting 2
 ACCT 1515 Payroll Processing 3
 ACCT 1523 Accounting Computer Applications 3
 BUSN 1410 Introduction to Business 3
Total Semester Credits 11

Second Semester

ACCT 2410 Financial Accounting 4
 BUSN 1449 Business Communications 3
 Goal 1: COMM 17XX 3
Total Semester Credits 10

Third Semester

ACCT 1511 Federal Taxation 1 4
 BUSN 2465 Business Ethics 3
 Goal 5: ECON 1720 Macroeconomics OR
 ECON 1730 Microeconomics 3
Total Semester Credits 10

Fourth Semester

ACCT 2420 Managerial Accounting 4
 Goal 1: ENGL 1711 Composition 1 4
 Goal 6: Humanities and Fine Arts 3
Total Semester Credits 11

Fifth Semester

ACCT 1512 Federal Taxation 2 4
 ACCT 2411 Intermediate Accounting 4
Total Semester Credits 8

Sixth Semester

ACCT 2540 Financial Modeling for Spreadsheets 4
 BTEC 1421 Business Information Applications 1 3
 Goal 3: Natural Sciences OR
 Goal 4: Mathematical/Logical Reasoning 3
Total Semester Credits 10

Total Program Credits 60