

## Cosmetology DIPLOMA

### Program Overview

The Cosmetology Diploma program meets the requirements for licensure by the Minnesota Board of Cosmetologist Examiners.

Cosmetology services include the cleaning, conditioning, shaping, reinforcing, coloring and enhancing of the body surface in the areas of head, scalp, face, arms, hands, legs and feet.

Science courses provide a good background for the skills taught in hair analysis and treatment. Physical requirements include finger dexterity, negative allergic reaction to cosmetic preparations and artistic flair for creative design. The professional cosmetologist should enjoy working with the public and in a team atmosphere. People skills and time management skills are essential.

Licensing or certification exams are independent of graduation requirements.

### Career Opportunities

The job outlook is good for cosmetologists. Increasing population, incomes, and demand for cosmetology services will stimulate job growth. In addition, numerous job openings will stem from rapid turnover in salons and the large size of the occupation. The rapid growth of nail salons and full-service spas will generate numerous job openings for cosmetologists skilled in hair, skin, and nails.

After cosmetology students complete 1550 hours of skills and theory training and pass the written exam given through the State designated testing service and skills certification, they are eligible for licensure through the Minnesota Board of Cosmetologist Examiners. Cosmetologists work in a variety of settings including beauty salons and full service spas.

### Program Outcomes

1. Graduates will be prepared to take the skills certification.
2. Graduates will be prepared to take the Minnesota State Cosmetology written exam and state law test administered through the State designated testing service (access through [www.bceboard.state.mn.us](http://www.bceboard.state.mn.us)).
3. Graduates will have knowledge and skills in cosmetology services (hair, nails and skin).
4. Graduates will have knowledge and skills in salon operations.
5. Graduates will be prepared for employment as Cosmetologists.
6. Graduates will have successfully mastered the general education program requirements for work and life roles.

*Information is subject to change.  
This Program Requirements Guide is not a contract.*

### Program Faculty

Marcie Smith-Fields  
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#### Full-time

Students attend full-time and can complete the program in three semesters.

#### Licensure

This program meets Minnesota Board of Cosmetologist Examiners requirements.

#### Textbook and Supply Costs

Students should expect to spend approximately \$3,700.00 for cosmetology kits, supplies, and books. This cost is in addition to tuition and fees.

### Program Requirements

- Check off when completed
- Required Program Orientation**  
All Cosmetology, Esthetics and Nail Technician applicants must attend a program orientation prior to enrollment as a full-time student. Please call the Clinic receptionist at 651.846.1329 to reserve your space at a orientation.

Courses	Cr
<input type="checkbox"/> CHSN 1598 Body Systems & Diseases . . . . .	4
<input type="checkbox"/> CHSN 1599 Preclinic Introduction . . . . .	4
<input type="checkbox"/> COSM 1601 Preclinic Hair Care 1 . . . . .	3
<input type="checkbox"/> COSM 1602 Preclinic Hair Care 2 . . . . .	3
<input type="checkbox"/> COSM 1603 Preclinic Nail Care . . . . .	3
<input type="checkbox"/> COSM 1604 Preclinic Skin Care . . . . .	3
<input type="checkbox"/> COSM 1605 Preclinic Hair Color. . . . .	3
<input type="checkbox"/> COSM 1606 Preclinic Chemical Control . . . . .	3
<input type="checkbox"/> COSM 1620 Advanced Hair Care . . . . .	4
<input type="checkbox"/> COSM 1901 Clinic 1 for Cosmetology Majors . . .	3
<input type="checkbox"/> COSM 1902 Clinic 2 for Cosmetology Majors . . .	3
<input type="checkbox"/> COSM 1903 Clinic 3 for Cosmetology Majors . . .	3
<input type="checkbox"/> COSM 1904 Clinic 4 for Cosmetology Majors . . .	3
<input type="checkbox"/> COSM 1905 Clinic 5 for Cosmetology Majors . . .	3
<input type="checkbox"/> COSM 1906 Clinic 6 for Cosmetology Majors . . .	3
<input type="checkbox"/> COSM 1907 Clinic 7 for Cosmetology Majors . . .	3
<b>Subtotal . . . . .</b>	<b>51</b>

#### Required Technical Electives 3

- Select 3 credits from the following Technical Electives to complete the required 1550 hours needed for licensure:
- COSM 1951 Salon Operations 1  
for Cosmetology/Nail Technician Majors . . . . . 1
  - COSM 1952 Salon Operations 2  
for Cosmetology/Nail Technician Majors . . . . . 2
  - COSM 1953 Salon Operations 3  
for Cosmetology/Nail Technician Majors . . . . . 3
  - COSM 1954 Salon Operations 4  
for Cosmetology/Nail Technician Majors . . . . . 4
  - COSM 1955 Salon Operations 5  
for Cosmetology/Nail Technician Majors . . . . . 5
  - COSM 1956 Salon Operations 6  
for Cosmetology/Nail Technician Majors . . . . . 6

#### General Education/MnTC Requirements Cr

Refer to the Minnesota Transfer Curriculum Course List for each Goal Area

- Goals 1-10: Minnesota Transfer Curriculum  
COMM 1720 -Interpersonal Communication (recommended)

**Total Program Credits . . . . . 57**

### Additional Requirements

#### Purchase Kits

Be prepared to purchase student cosmetology kits the first day of class from the book store. Financial aid must have been completed.

**All books MUST be purchased before classes begin.**

#### Cosmetology Student Handbook/ Agreement Form

All new and returning students will need to access D2L Brightspace PRIOR to the first day of classes to read the Cosmetology student handbook. After you have read the handbook, you must print and sign Student Agreement Form, Hepatitis B Vaccination/Declination Form and Rollabout Form and return them to your instructor on the first day of class before you will be admitted to class. You will need to perform this task prior to the first day of each semester. Please direct questions to the assigned instructor of your first class.

### Course Sequence

The course sequence listed on the back of this guide is recommended for a full-time student; however, this sequence is not required. Contact Program Faculty with questions.

*See back of this guide for Course Sequence*

#### Minimum Program Entry Requirements

Students entering this program must meet the following minimum program entry requirements:

**Reading:** Score of 60+ on Reading Comprehension or grade of "C" or better in READ 0721

**Writing:** Any

**Arithmetic:** Score of 31+

#### Assessment Results and Prerequisites:

Students admitted into Saint Paul College programs may need to complete additional courses based on assessment results and course prerequisite requirements. Certain MATH, READ, and ENGL courses have additional prerequisites.

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# Cosmetology DIPLOMA *(continued)*

## Program Start Dates

Fall, Spring,  
Summer – online only CHSN 1598 & CHSN 1599

## Course Sequence

Required course sequence is dependent upon which Semester/Term the student starts the Cosmetology Diploma Program. The General Education Requirement (3 credits) may be taken during the Semester/Term of student’s choice.

### IF YOU START THE PROGRAM

#### FALL OR SPRING SEMESTER:

Course	Cr/HR
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#### First Semester

CHSN 1598 Body Systems & Disease . . . . .	4/80
CHSN 1599 Preclinic Introduction . . . . .	4/80
COSM 1601 Preclinic Hair Care . . . . .	3/96
COSM 1602 Preclinic Hair Care . . . . .	3/80
COSM 1603 Preclinic Nail Care . . . . .	3/80
COSM 1604 Preclinic Skin Care . . . . .	3/80
COSM 1901 Clinic 1 for Cosmetology Majors . . .	3/96
COSM 1902 Clinic 2 for Cosmetology Majors . . .	3/96
COSM 1903 Clinic 3 for Cosmetology Majors . . .	3/96
<b>Total Semester Credits . . . . .</b>	<b>29/784</b>

#### Second Semester

COSM 1605 Preclinic Hair Color . . . . .	3/80
COSM 1606 Preclinic Chemical Control . . . . .	3/80
COSM 1620 Advanced Hair Care . . . . .	4/128
COSM 1904 Clinic 4 for Cosmetology Majors . . .	3/96
COSM 1905 Clinic 5 for Cosmetology Majors . . .	3/96
COSM 1906 Clinic 6 for Cosmetology Majors . . .	3/96
COSM 1951 Salon Operations 1 for Cosmetology/Nail . . . . .	1/32
<b>Total Semester Credits . . . . .</b>	<b>20/608</b>

#### Third Semester

COSM 1907 Clinic 7 for Cosmetology Majors . . .	3/96
COSM 1952 Salon Operations 2 for Cosmetology/Nail Tech Majors . . . . .	2/64
<b>Total Semester Credits . . . . .</b>	<b>5/160</b>
<b>Subtotal Program Credits . . . . .</b>	<b>54/1552</b>

#### ANY SEMESTER

##### Any Semester

General Education Requirements (Semester of Choice)	
Goal 1: COMM 17XX (COMM 1720 -Interpersonal Communication recommended) . . . . .	3
<b>General Education Requirements . . . . .</b>	<b>3</b>

**Total Program Credits: . . . . . 57/1552**

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