Program Requirements Guide 2019 - 2020

Global Trade Professional CERTIFICATE

Program Overview
This certificate is transferable to the Global Trade Specialist AAS program.

This certificate program is designed for an individual who is currently working in the Global Trade/Logistics field, or has a prior degree. It is not for entry level to the global trade field, but is designed as an add-on certificate to enhance and build on prior knowledge.

Career Opportunities
More than four million people in the United States work in jobs related to global trade. In Minnesota, many businesses engage in global trade, with a dramatic increase in trade activity expected within five years. A career in global trade offers you the opportunity to work in the global marketplace.

The Global Trade Specialist Program will provide you with knowledge and skills that will prepare you for employment in the export and import departments of businesses. You will be working with people from foreign countries, handling foreign orders, filling overseas orders, handling customer matters and determining tariff rates for the entry of foreign goods through U.S. Customs.

Job titles include: Global Sales/Marketing Assistant, Global Marketing Communication Coordinator, Global Documentation Specialist, Global Customer Service Coordinator, Export-Import Coordinator, Global Banker and Global Transportation Coordinator.

This program also provides an excellent foundation for individuals wanting to be entrepreneurs in the import/export business. The import/export field is growing! You can grow with it.

Program Outcomes
1. Graduates will have knowledge and skills in domestic and global transportation management and logistics.
2. Graduates will have knowledge of U.S. Custom regulations and classifications.
3. Graduates will demonstrate the ability to successfully perform as Global Trade Specialists via internships.
4. Graduates will be prepared for employment as Global Trade Specialists.
5. Graduates will have knowledge and skills in customer service.

Program Faculty
Jon Stambaugh jon.stambaugh@saintpaul.edu 651.846.1592

Part-time/Full-time Options
This program can be completed by using a combination of day, evening, Saturday and online courses. Part-time and full-time options are available.

Admission Requirements
Applicants are required to have a high school diploma or equivalent.

The global trade area is especially suited for persons who are self-reliant, imaginative, adaptable, and who possess an interest in working with people from other cultures.

Program Requirements
☑ Check off when completed

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Program Faculty approval is required.

Program Start Dates
Fall, Spring

Course Sequence
The following sequence is recommended; however, this sequence is not required. Contact Program Faculty with questions.

First Semester
INTL 1410 International Communication and Cultural Awareness
(fall only) .................................................. 3
INTL 2530 International Marketing
(fall only) .................................................. 3
Total Semester Credits ...................................... 6

Second Semester
BSLM 2420 Supply Chain Management
(spring only) .................................................. 4
INTL 1512 Export Shipping and Compliance
(spring only) .................................................. 3
INTL 2420 U. S. Customs and Importing
(spring only) .................................................. 3
Total Semester Credits ..................................... 10

Total Program Credits ...................................... 16

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Total Program Credits ...................................... 16

Minimum Program Entry Requirements
Contact Faculty Jon Stambaugh, at 651.846.1592 or jon.stambaugh@saintpaul.edu.

Students entering this program must meet the following minimum program entry requirements:

Reading: Score of 38+
Writing: Score of 38+
Arithmetic: Score of 20+

Assessment Results and Prerequisites:
Students admitted into Saint Paul College programs may need to complete additional courses based on assessment results and course prerequisite requirements. Certain MATH, READ, and ENGL courses have additional prerequisites.

Degree option may have a greater requirement than this certificate.

Information is subject to change. This Program Requirements Guide is not a contract.