

# Phlebotomy Technician CERTIFICATE

## Program Overview

The Phlebotomy Technician program is a combination of classroom, laboratory and applied experiences that will provide students with the training needed for employment in phlebotomy careers. Following the on-campus phlebotomy didactic coursework, students are assigned to a clinical affiliate for the clinical experience. This required portion of the curriculum provides an opportunity for demonstration of technical and affective skill competency. Students spend 100 hours at the affiliate where they must perform a minimum of 100 successful blood collection procedures, under the supervision of affiliate staff.

After program completion, graduates are eligible to take the Phlebotomy Technician Certification examination administered through the American Society of Clinical Pathology (ASCP) Board of Certification.

Phlebotomy technicians serve an integral role as members of the healthcare team. Phlebotomy is an entry level position in healthcare. Trained to collect blood specimens from patients, Phlebotomy technicians are skilled professionals who assist physicians in diagnosis and treatment of disease by ensuring the high quality of the specimen they provide for laboratory analysis. They practice safety to protect themselves and the patients they serve. Additionally, because phlebotomy involves significant direct patient contact, these laboratory professionals become the face of the laboratory and must adhere to standards of professional behavior and appearance.

Qualifications include an ability to work accurately under pressure, and to communicate effectively. Phlebotomy technicians like challenge and responsibility and are committed to providing high quality care to patients.

Employment growth in this field is faster than average and is expected to increase by 27% from 2012 – 2022 according to the National Bureau of Labor Statistics.

## Career Opportunities

Phlebotomy technicians are employed in a variety of settings including hospitals, clinics, blood donation centers and other outpatient care centers.

*Information is subject to change.  
This Program Requirements Guide is not a contract.*

## Program Outcomes

1. The graduate will demonstrate proper selection and use of phlebotomy equipment for safe specimen procurement that maintains optimal specimen integrity.
2. The graduate will demonstrate awareness of and ability to respond to complications or special considerations.
3. The graduate will demonstrate standard safety practices designed to prevent injury or illness using Standard Precautions (including the use of Personal Protective Equipment).
4. The graduate will demonstrate effective interpersonal/professional/self-management skills to fulfill his/her job responsibilities in interactions with patients, colleagues and other members of the health care team.
5. The graduate will be prepared to take the examination administered by the Board of Certification under the direction of the American Society for Clinical Pathology (ASCP).
6. The graduate will demonstrate preparedness for entry level employment as a phlebotomy technician.

## Additional Program Requirements

- Grade of "C" (2.0) or higher in all courses with A/F grading criteria
- Pass (P) grade demonstrating satisfactory performance in meeting skill competencies in the PHLB clinical experience course
- Evidence of immunity to specified diseases
- Evidence of a cleared criminal background study prior to clinical experience placement. For more information about the background study process and disqualifying crimes, contact the Minnesota Department of Human Services at 651.296.3802.

## Textbook and Supply Costs

Students should expect to spend approximately \$680.00 beyond the cost of tuition and fees, for books, supplies, certification exam and liability insurance. Students are responsible for parking and transportation costs for the clinical experience portion of the program.

## Required Phlebotomy Technician Certificate Seminar

Students must attend a mandatory Phlebotomy Seminar to complete required documentation during the first week of the second semester PHLB courses.

## Program Faculty

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## Program Requirements

- Check off when completed
- All courses must be successfully completed with a grade of "C" or better.
- Individuals must be at least 18 years of age
- Students must attend a mandatory Phlebotomy Seminar to complete required documentation during the first week of the second semester PHLB courses.

Course	Cr
<input type="checkbox"/> BIOL 1730 Human Body Systems . . . . .	3
<input type="checkbox"/> COMM 1710 Fundamentals of Public Speaking OR COMM 1720 Interpersonal Communication. . . . .	3
<input type="checkbox"/> HLTH 1410 Medical Terminology. . . . .	1
<input type="checkbox"/> HLTH 1575 EKG & Telemetry. . . . .	6
<input type="checkbox"/> PHIL 1722 Health Care Ethics . . . . .	3
<input type="checkbox"/> PHLB 1405 Phlebotomy . . . . .	4
<input type="checkbox"/> PHLB 1410 Phlebotomy Clinical Experience. . . . .	2

**Total Program Credits . . . . . 22**

*See back of this guide for  
Program Start Dates & Course Sequence*

## Minimum Program Entry Requirements

Students entering this program must meet the following minimum program entry requirements:

**Reading:** Score of 250+ or grade of "C" or better in READ 0722 or READ 0724 or EAPP 0900

**Writing:** Score of 250+ or grade of "C" or better in ENGL 0922 or EAPP 0900

**Arithmetic:** Score of 225+

## Assessment Results and Prerequisites:

Students admitted into Saint Paul College programs may need to complete additional courses based on assessment results and course prerequisite requirements. Certain MATH, READ, and ENGL courses have additional prerequisites.

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# Phlebotomy Technician CERTIFICATE *(continued)*

## Program Start Dates

Fall, Spring

## Course Sequence

This certificate must be completed in two semesters as shown in the following sequence. All prerequisite/first semester courses must be completed before PHLB 1405 and PHLB 1410. HLTH 1575 can be taken with PHLB courses or before.

**Students must enroll** in PHLB 1405 Phlebotomy and PHLB 1410 Phlebotomy Clinical Experience within the same semester to allow immediate progression to the Phlebotomy Clinical Experience following completion of on campus training. PHLB courses must be taken following successful completion of all prerequisite/first semester course requirements with a grade of "C" or better.

The clinical experience is Monday-Friday and typically occurs during daytime operational hours of our affiliated clinical sites. Students must schedule any courses being taken concurrently with PHLB 1410 accordingly with evening, weekend, or online courses offerings.

Once enrolled in PHLB 1405 and PHLB 1410, students are required to attend a mandatory seminar session prior to starting PHLB 1405. Information about seminar scheduling will be provided by the program director.

### First Semester:

BIOL 1730 Human Body Systems . . . . .	3
COMM 1710 Fundamentals of Public Speaking OR	
COMM 1720 Interpersonal Communication . . . . .	3
HLTH 1410 Medical Terminology . . . . .	1
PHIL 1722 Health Care Ethics . . . . .	3
<b>Total Semester Credits . . . . .</b>	<b>10</b>

All First Semester courses must be successfully completed with a grade of "C" or better before proceeding to PHLB courses.

Must attend a mandatory Phlebotomy Seminar to complete required documentation during the first week of the second semester PHLB courses.

### Second Semester:

HLTH 1575 EKG & Telemetry . . . . .	6
PHLB 1405 Phlebotomy . . . . .	4
PHLB 1410 Phlebotomy Clinical Experience . . . . .	2
<b>Total Semester Credits . . . . .</b>	<b>12</b>

**Total Program Credits . . . . . 22**

## Readmission to the Program

Students who intend to be readmitted to the program, after leaving before completing all requirements, must schedule an appointment to meet with the PHLB Program Director before registering for the phlebotomy classes. Readmit applicants are considered on a space available basis. Being readmitted to Saint Paul College does not imply readmission to the Phlebotomy Technician Certificate program.