Program Requirements Guide

Project Management  AAS DEGREE

Program Overview
Project Managers oversee the planning, implementing, quality control, and status reporting for a given project. Projects exist in all industries including construction, information technology, healthcare and business. Project Managers are needed to manage teams, plan, coordinate, and budget projects from initiation to completion. If you are skilled in a specific industry there are opportunities to use your technical expertise to lead industry-related projects. Construction, IT, Healthcare and Real Estate Project Managers are in especially high demand. Projects can vary greatly in size, specialty and complexity, creating opportunities for Project Managers with varying expertise and experience. This program provides students with the skills and knowledge to effectively initiate, plan, and implement projects. In addition, the program provides a transferrable skill set in the areas of management, human resources, finance, negotiation, decision making, and leadership.

Career Opportunities
Employment opportunities are very good for skilled, capable, and dependable business professionals. Graduates may choose to continue their education towards a bachelor's degree or begin work in a variety of settings. Possible roles might include: Project Manager, Cost Estimator, Project Coordinator, Project Scheduler, or Assistant Project Manager.

Program Outcomes
1. Describe the fundamentals of PMBOK (Project Management Body of Knowledge), process groups and tools in projects to meet the needs of global, regional and local businesses.
2. Prioritize project needs regarding scope, resources, cost, schedules, procurement and risks.
3. Integrate the fundamentals of effective communication, team management and leadership skills with a project team and stakeholder.
4. Apply project management standards in organizations.
5. Assess appropriate legal and ethical standards for managing projects.

Program Faculty
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Program Requirements
☐ Check off when completed
Required Business Core  Cr
Professional Component
☐ ACCT 2410 Financial Accounting ............... 4
☐ BTEC 1421 Business Info Applications 1 ........... 3
☐ BUSN 1410 Introduction to Business ............... 3
☐ BUSN 1449 Business Communications ............ 3
☐ BUSN 2465 Business Ethics ..................... 3
Required Business Core .......................... 16

Course  Credits
☐ BUSN 1475 Project Management 1 .................. 3
☐ BUSN 1480 Business Career Resources ............. 1
☐ BUSN 1760 Principles of Finance .................. 4
☐ BUSN 2410 Critical Thinking for Business Decision Making ...................... 2
☐ BUSN 2450 Management Fundamentals ............ 3
☐ BUSN 2451 Procurement Principles and Applications .......................... 3
☐ BUSN 2472 Business Negotiation Skills ............. 3
☐ BUSN 2475 Project Management 2 .................. 3
☐ HMRS 1400 Human Resource Management ........ 3
☐ HMRS 2430 Performance Management and Coaching .......................... 3
Subtotal .................................. 28

General Education/MnTC Requirements  Cr
Refer to the Minnesota Transfer Curriculum Course List for each Goal Area
☐ Goal 1: Communication ............................ 7
ENGL 1711 Composition 1 – 4 cr
COMM 17XX – 3 cr
☐ Goal 3 or Goal 4 .................................. 3
Goal 3: Natural Sciences OR
Goal 4: Mathematical /Logical Reasoning
☐ Goal 5: History, Social Science, and Behavior Sciences ................................ 3
ECON 1720 Macroeconomics – 3 cr OR
ECON 1730 Microeconomics – 3 cr
☐ Goal 6: Humanities & Fine Arts .................... 3
General Education Requirements .................. 16

Total Program Credits .................. 60

Program Start Dates
Fall, Spring, Summer

Transfer Opportunities
Saint Paul College has a transfer articulation agreement between the following program and post-secondary institutions for the baccalaureate degree programs listed below.

For more information please go to saintpaul.edu/Transfer.

Program Management AAS
BA Individualized Studies
Metro State University
BS Business Administration
Saint Mary’s University, Twin Cities Campus
BS Project Management
Minnesota State University, Moorhead

Minimum Program Entry Requirements
Students entering this program must meet the following minimum program entry requirements:
Reading: Score of 250+ or grade of “C” or better in READ 0722
Writing: Score of 250+ or grade of “C” or better in ENGL 0922
Arithmetic: Score of 225+

Assessment Results and Prerequisites:
Students admitted into Saint Paul College programs may need to complete additional courses based on assessment results and course prerequisite requirements. Certain MATH, READ, and ENGL courses have additional prerequisites.
Course Sequence

This course sequence is recommended for a full-time student; however, this sequence is not required.

Not all courses are offered each semester; a selection of courses is offered summer term. Students should consult with the Program Faculty each semester.

First Semester
ACCT 2410 Financial Accounting .................. 4
BTEC 1421 Business Info Applications 1 ............ 3
BUSN 1410 Introduction to Business ................. 3
BUSN 1449 Business Communications .............. 3
Goal 1: ENGL 1711 Composition 1 ................ 4
Total Semester Credits .................................. 17

Second Semester
BUSN 1475 Project Management 1 ............... 3
BUSN 1480 Business Career Resources .......... 1
BUSN 2450 Management Fundamentals .......... 3
BUSN 2451 Procurement Principles
and Applications (spring only) ................. 3
Goal 1: COMM 17XX .................. 3
Total Semester Credits .................................. 13

Third Semester
BUSN 2465 Business Ethics ...................... 3
BUSN 2472 Business Negotiation Skills ........ 3
HMRS 1400 Human Resource Management ......... 3
Goal 5: ECON 1720 Macroeconomics OR
ECON 1730 Microeconomics .................. 3
Total Semester Credits .................................. 12

Fourth Semester
BUSN 1760 Principles of Finance ................. 4
BUSN 2410 Critical Thinking for
Business Decision Making (spring only) .......... 2
BUSN 2475 Project Management 2 ............... 3
HMRS 2430 Performance Management
and Coaching .............................. 3
Goal 3 or 4: Natural Sciences OR
Mathematical/Logical Reasoning ............... 3
Goal 6: Humanities & Fine Arts ................... 3
Total Semester Credits .................................. 18

Total Program Credits .......................... 60