

Project Management CERTIFICATE

Program Overview

Project Management 1s used throughout business to make sure an organization achieves its objectives. A project management certificate prepares students with the tools, skills, and knowledge necessary to initiate, plan, and implement projects successfully. Project planning topics include various types of business projects with special focus on information technology projects to help provide an overview of project management. Techniques such as work breakdown structures, network diagrams, critical path method, earned value analysis, various financial analysis templates and others are covered in the courses.

Career Opportunities

Employment opportunities are very good for skilled, capable, and dependable business professionals. Employers are looking for business professionals with excellent communication skills, organizational skills, human relation skills and enthusiasm for the job and organization. Graduates may choose to continue their education towards a bachelor's degree or begin work in a variety of settings. Graduates can explore opportunities that match their interests and education in a variety of industries.

Program Outcomes

1. Describe the fundamentals of PMBOK (Project Management Body of Knowledge), process groups and tools in projects to meet the needs of global, regional and local businesses.
2. Integrate the fundamentals of effective communication, team management and leadership skills with a project team and stakeholder.
3. Apply project management standards in organizations.

Program Faculty

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Part-time/Full-time Options

This program can be completed by using a combination of day, evening, online and Saturday courses. Part-time and full-time options are available.

Program Requirements

Check off when completed

Course	Cr
<input type="checkbox"/> BTEC 1421 Business Information Applications	3
<input type="checkbox"/> BUSN 1449 Business Communications	3
<input type="checkbox"/> BUSN 1475 Project Management 1	3
<input type="checkbox"/> BUSN 1760 Principles of Finance	4
<input type="checkbox"/> BUSN 2451 Procurement Principles and Applications	3
<input type="checkbox"/> BUSN 2472 Business Negotiation Skills	3
<input type="checkbox"/> BUSN 2475 Project Management 2	3
<input type="checkbox"/> HMRS 2430 Performance Management and Coaching	3

Total Program Credits 25

Program Start Dates

Fall, Spring, Summer

Course Sequence

The following sequence is recommended; however, this sequence is not required. Contact Program Faculty with questions.

First Semester

BTEC 1421 Business Information Applications	3
BUSN 1449 Business Communications	3
BUSN 2472 Business Negotiation Skills	3
BUSN 1475 Project Management 1	3
Total Semester Credits	12

Second Semester

BUSN 2451 Procurement Principles and Applications (spring only)	3
BUSN 1760 Principles of Finance	4
BUSN 2475 Project Management 2	3
HMRS 2430 Performance Management and Coaching	3
Total Semester Credits	13

Total Program Credits 25

Minimum Program Entry Requirements

Students entering this program must meet the following minimum program entry requirements:

Reading: Score of 225+

Writing: Score of 225+

Arithmetic: Score of 225+

Assessment Results and Prerequisites:

Students admitted into Saint Paul College programs may need to complete additional courses based on assessment results and course prerequisite requirements. Certain MATH, READ, and ENGL courses have additional prerequisites.

Degree option may have a greater requirement than this certificate.

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*Information is subject to change.
This Program Requirements Guide is not a contract.*