

# Student Data Privacy Non-Disclosure Request

Student ID: \_\_\_\_\_

For office use only

Saint Paul College has posted notice that the items listed below are public or 'directory information' unless requested otherwise by a student of the College, by an authorized parent, or by a legal guardian. Under the Family Educational Rights and Privacy Act of 1974 (FERPA), the Solomon Amendment and the State Data Practices Act, Saint Paul College can disclose the following information to the public, if requested (effective January 1, 1998).

## The Directory Information as defined by Saint Paul College includes:

- » Name
- » Major Program of Study
- » Dates of Attendance
- » Degrees, diplomas, certificates and awards received
- » Full or Part-time status
- » Participation in recognized activities

This is a request for non-disclosure of student data regarding the person named below:

Student ID# \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name: \_\_\_\_\_

Program: \_\_\_\_\_

Enrollment Date: \_\_\_\_\_

*Your signature below indicates a desire to prohibit Saint Paul College from releasing this information to the public.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Status:

- Student
- Parent
- Legal Guardian

Submit completed form and all required document to the Admissions & Financial Aid Office,  
Room 1300 or email it to [student.records@saintpaul.edu](mailto:student.records@saintpaul.edu).