uAchieve Self-Service for Students

Running a ‘What-If’ Audit

Steps

Follow these steps to run a ‘what-if’ audit in uAchieve Self-Service.

- Login to your eServices account using your StarID login information

- Click on ‘Academic Records’ on the left-hand navigation and then click ‘Degree Audit Portal’

- Click ‘Click here to access Degree Audit Self-Service’
• Log in to uAchieve Self-Service with your StarID and Password.

• If you have run an audit before, when you log in, Self-Service will display the last audit that you viewed.

• Under the ‘Audits’ tab, click on ‘Request New.’
• Click on ‘Select a Different Program.’

From the drop-down menus, select the desired program and catalog year.

• Once you have your selections made, click on ‘Run Different Program.’
• You will see the following screen stating that ‘Your Audit is Loading.’ This process can take a few moments.

![Your Audit is Loading](image1)

• Once loaded, the ‘what-if’ audit should automatically display.

![uAchieve](image2)

• At this point, under the ‘Audits’ tab you can click on ‘Request New’ to run a new ‘what-if’ audit, or ‘Manage’ to view any audits that you have recently run.

![uAchieve](image3)
• Example of ‘Manage’ screen that shows the audits you have recently run.

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