

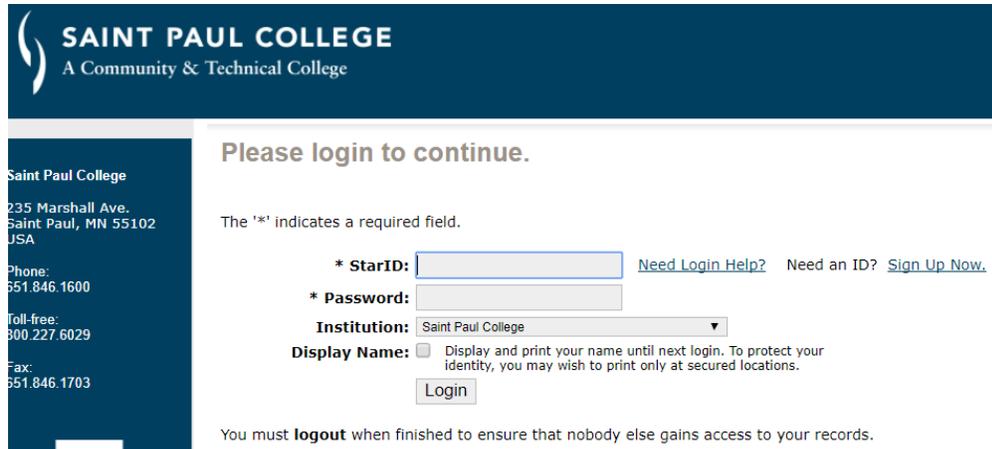
uAchieve Self-Service for Students

Running an Audit

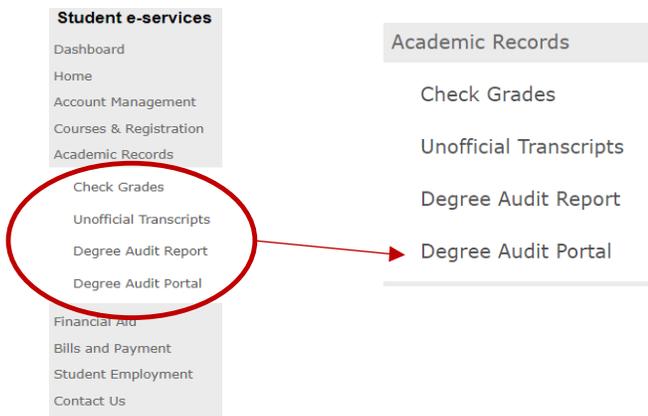
Steps

Follow these steps to run a degree audit in uAchieve Self-Service.

- Login to your eServices account using your StarID login information



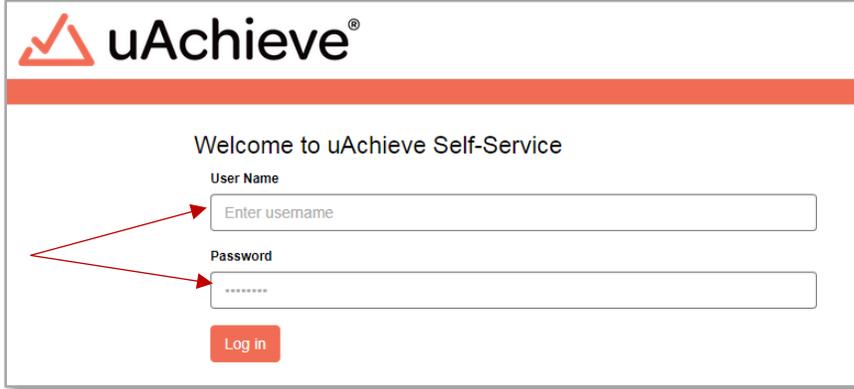
- Click on 'Academic Records' on the left-hand navigation and then click 'Degree Audit Portal'



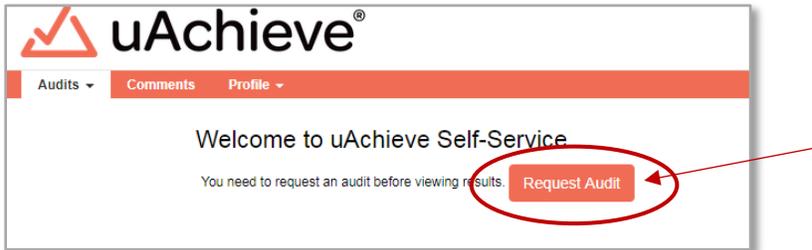
- Click 'Click here to access Degree Audit Self-Service'



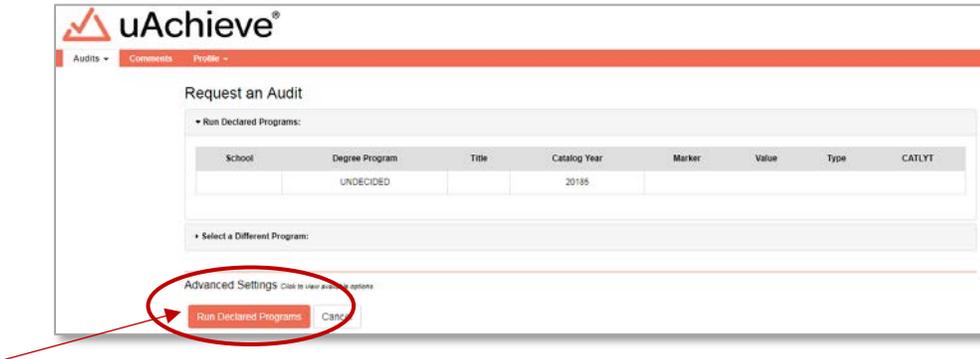
- Log in to uAchieve Self-Service with your StarID and Password.



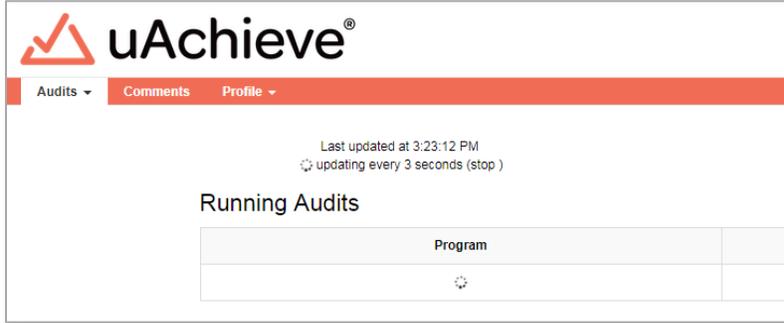
- The very first time you log in, you will see the screen below. Click 'Request Audit.'



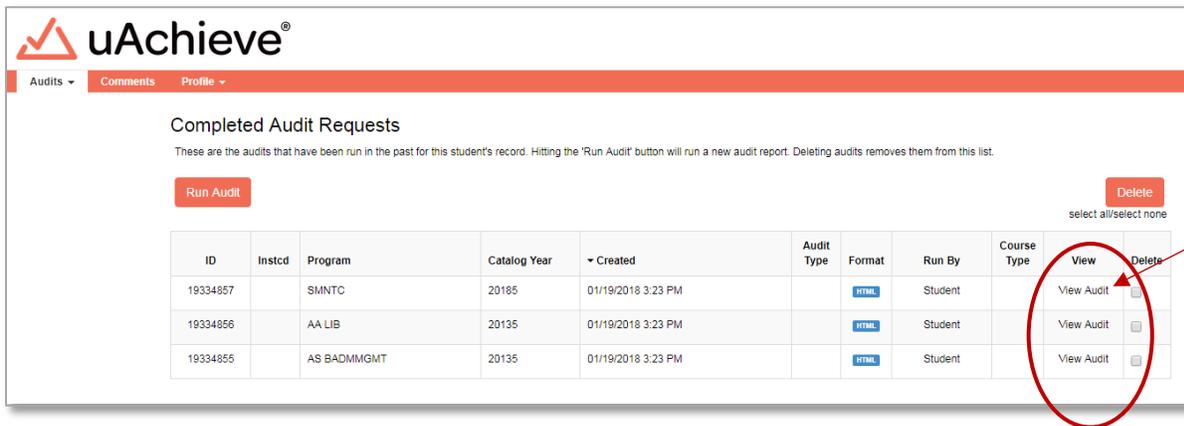
- Click 'Run Declared Programs' to run an audit of your currently declared major and a Minnesota Transfer Curriculum audit.



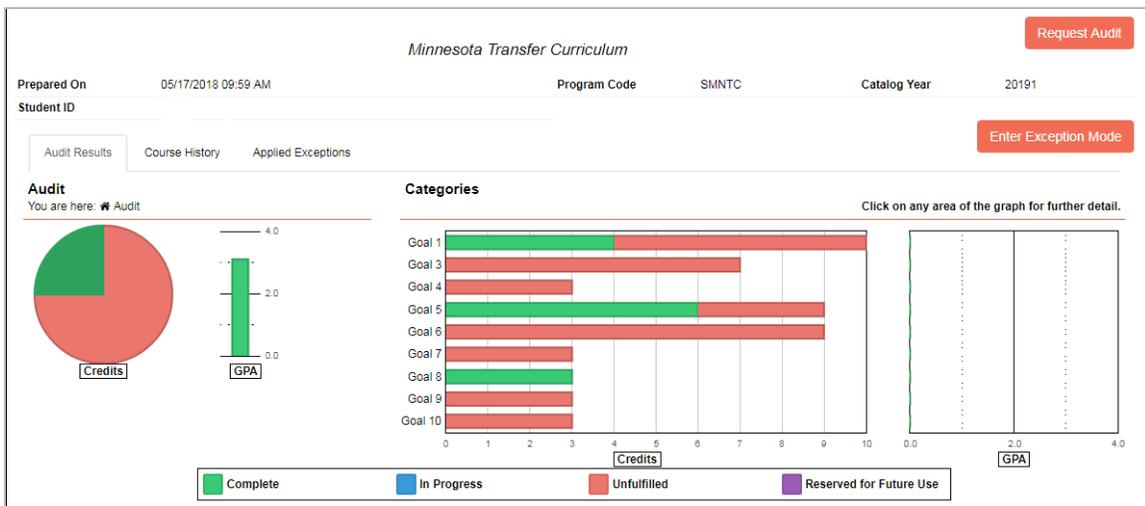
- You will see this screen, which means the system is creating your audit(s).



- Click 'View Audit' next to whichever audit you would like to view.



- Example of what your audit will resemble:



Updated: 6/11/2018

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